



## **PUBLIC NOTICE**

**Councillors are hereby summoned to attend the Annual Meeting of Gnosall Parish Council on Monday 13<sup>th</sup> May 2024 at 7.30pm in the Grosvenor Centre**

### **AGENDA**

#### **Public Open Forum (10 minutes max)**

Residents from Moreton will be attending to raise matters regarding the proposed solar farm as detailed in SBC's Local Plan.

**24/055 To elect a Chair for the forthcoming year and to receive the Chair's Declaration of Acceptance of Office**

**24/056 To elect a Vice Chair for the forthcoming year**

**24/057 To receive apologies and record absences**

**24/058 To record any declarations of interest**

**24/059 To appoint Committees and Working Groups**

**24/060 To appoint representatives to outside bodies and arrangements for reporting back (Standing Order 3.4 j (ix))**

**24/061 Review of delegation arrangements to committees, working groups, staff and other local authorities (Standing Order 3.4j (v))**

**24/062 Review of arrangements including legal agreements with other local authorities, not for profit bodies and businesses (Standing Order 3.4j (viii))**

**24/063 To receive and confirm the minutes of the last regular meeting of the Council held on 8th April 2024**

**24/064 To consider any matters arising from the minutes not covered elsewhere on the agenda**

**24/065 To receive the following reports:**

- a) The Clerk's Report which will include arrangements for the Annual Assembly to be held on 23rd May.
- b) Any reports from Parish Councillors on meetings/courses attended.
- c) Any reports from Borough and County Councillors.

**24/066 To report any highway issues including flooding issues in Outwoods**

**24/067 To receive minutes and reports from committee and working groups:**

**a) Matters relating to the Planning Committee**

- i. To receive minutes of the meetings held on 11<sup>th</sup> April and 9<sup>th</sup> May
- ii. To receive an update from the Neighbourhood Plan Working Group

**b) Matters relating to the Grosvenor Centre Committee**

- i. To receive the draft minutes of the meeting held on 16<sup>th</sup> April 2024
- ii. To receive feedback following an open day held on 11<sup>th</sup> May 2024

**c) Matters relating to the Health and Safety Committee**

- i. To receive draft minutes of the meeting held on 7<sup>th</sup> May 2024

**24/068 Finance related matters:**

- i. To receive the draft minutes of the Resources Committee meeting held on 16<sup>th</sup> April 2024
- ii. To receive and note the Internal Auditors report
- iii. To approve the Annual Governance Statements ending 31<sup>st</sup> March 2024
- iv. To approve the Annual Accounting Statements ending 31<sup>st</sup> March 2024
- v. To receive a report on financial receipts for April 2024 and receive accounts for approval for May 2024
- vi. To approve payment of direct debits/standing orders (in accordance with Financial Regulations point 6.7)

**24/069 To request items for the next agenda**

**24/070 To confirm the date and time of the next meeting (10<sup>th</sup> June 2024)**

***To exclude press and public whilst confidential information is discussed***

**24/071 Matters relating to the Personnel Committee**

To receive a report following a staffing review as well as reduction in committees

**Signed Jayne Cooper, Clerk, 7<sup>th</sup> May 2024**

### **Recording of Parish Council Meetings**

**It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting. (Ref: "The Openness of Local Government Bodies Regulations 2014").**