



Gnosall Parish Council

(Including the wards of Moreton & Knightley).

Minutes of the Meeting of Gnosall Parish Council

held on Monday 8th July 2024 at 7.30pm in the Grosvenor Centre

Present

Cllr Mills (in the Chair), Cllr Gregory, Cllr Ingram, Cllr Payne, Cllr Pearson, Cllr Haycock, Cllr Alker, Cllr Symons, Cllr Holmes, Cllr Simkin, Cllr Booth, Cllr M Nicholls, Cllr Sullivan along with J Cooper, Clerk and Borough Councillor Scott Spencer.

Public Open Forum - (10 minutes)

There were no members of the public present.

24/082 To Receive Apologies and Record Absences

Apologies were received and accepted from Cllr Beswick and Cllr Webb.

24/083 To Record Any Declarations of Interest

Cllr Simkin declared an interest in personnel related discussions and Cllr Pearson declared an interest in discussions about the dog exercise area.

24/084 To receive and confirm the minutes of the meeting held on 10th June 2024.

The minutes of the meeting were approved.

24/085 To consider any matters arising not covered elsewhere on the agenda.

There were no matters arising.

24/086 To receive the following reports:

Chief Officers Report

The report gave details of the five committees that had met in the previous month. Council was informed of the resignation of Stuart Powell and that the Borough Council had been informed of the Councillor vacancy.

Severn Trent Water land - as instructed, the Chief Officer registered and joined the online auction on 27th June and placed a bid for land adjacent to the allotment site for £25,000. The land was sold to another unknown bidder for £66,250.

Councillors were reminded that the Civic Amenity Vehicle would be at the Grosvenor Centre on Saturday 13th July from 10.15 to 11.15am and that the Canal Festival is taking place from 19th to 21st July. Cllrs Beswick and Sullivan will be joining the VIP cruise on behalf of the Parish Council on 20th July.

Any reports from Parish Councillors on meetings/courses attended.

Notes of the most recent meeting of Public Rights of Way were circulated for information. Notes of the most recent meeting of the Heritage Group would be circulated.

Any reports from Borough and County Councillors.

The Borough Councillor informed councillors that Stafford Borough Council would be addressing the state of the roads in the borough with relevant officers at Staffordshire County Council.

The Borough Councillor also asked if the Parish Council would be encouraging Moreton residents to apply for the councillor vacancy in light of recent discussions regarding issues in Moreton (highways, solar farm and wind farm). The Clerk confirmed she would be advertising the vacancy on Moreton's Facebook page and hopes that a resident from either Moreton, Outwoods or Bromstead would apply.

24/087 To report any highway issues.

Potholes at the top of Brookhouse Road near the entrance to the health center were reported.

Many road defects on Knightley Road, as reported in the public meeting held on 4th June, were raised again and if not addressed will only worsen.

Road deterioration at the junction of Cowley Lane and Wharf Road was reported.

The stretch of Stafford Road from Bank Top to the mini roundabout causes concern as traffic is too fast on the approach to the roundabout. Pedestrians crossing from the layby to the burial ground also experience this.

Despite reporting weeds in gullies in Brookhouse Road, Brookhouse Way had been cleared, presumably in error. Brookhouse Road remains a problem.

The Chief Officer to report some of the above matters.

It was noted that a recent local school newsletter had reported that local councillors would be contacted regarding implementing the "20 (mph) is Plenty" scheme.

It was also noted that Cllrs Mills and Pearson had met again regarding flooding issues in Outwoods, and residents had carried out further investigations. Work is scheduled by Highways at the end of August.

24/088 To receive minutes and reports from committee and working groups:

Matters relating to the Planning Committee

- Minutes of the meeting held on 13th June were accepted.
- A verbal update following the most recent meeting of the Neighbourhood Plan Working Group was received.

Matters relating to the Open Spaces & Burial Ground Committee

- Minutes of the meeting held on 17th June were accepted.
- Three large projects were considered - replacing the red bus shelter with a brick shelter, a dog exercise area and repairs to the allotment tracks. Budget restrictions were discussed and it was agreed maintenance to the internal allotment track is the most urgent. The dog exercise area project was put on hold until 2025/26 and funding would need to be obtained. Quotes for rebuilding the bus shelter would be obtained. A separate meeting to discuss the management of the acres would be held.

Matters relating to the Procedures Review and Health and Safety Committee

- Minutes of the meeting held on 27th June were accepted.
- RWS Electrical had been approved as the preferred electrical contractor for the Grosvenor Centre site. The five-year electoral check had been carried out and all issues identified rectified. Risk Assessments that had been carried out were reviewed. The new model Financial Regulations will be reviewed.

Matters relating to the Resources and Personnel Committee

- It was reported that seven candidates applied for the role of Receptionist/Administrator, three were shortlisted and interviews would be carried out on 11th July. Two candidates applied for the Finance Officer role and would be interviewed on 10th July. The Clerk to update Council on the outcome of the interviews.

GG's Youth Club

Since the youth club opened at the beginning of June, 25 children had registered. More volunteers are required. A funding application to Stafford Borough Council's Community Foundation had been successful and £1000 had been awarded and a local quiz raised £180. It was pleasing to note the first few weeks of opening had been successful and plans are being considered for the autumn term.

24/089 Finance related matters

Receipts received in the month of June were noted. The accounts for July 2024 were approved and the Chief Officer was authorised to make necessary payments during the month of August.

24/090 To request items for the next agenda

Councillors to inform the Clerk of agenda items at least 10 days before the date of the next meeting.

24/091 To confirm the date and time of the next meeting.

The next meeting would be held on 9th September 2024 at 7.30pm at the Millennium Centre in Moreton.

The meeting closed at 8.42pm

Gnosall Parish Council

3 September 2024 (2024-2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
100	Phone and Broadband	01/07/2024		Gnosall Parish		Phone and broadband	BT	S	86.05	17.21	103.26
165	Subscriptions	01/07/2024		Gnosall Parish		Subscriptions	Amazon	S	7.49	1.50	8.99
166	IT maintenance	01/07/2024		Gnosall Parish		IT Maintenance	Alan Baker System	E	39.00		39.00
167	Water - Grosvenor	02/07/2024		Gnosall Parish		Water bill	Waterplus	E	239.20		239.20
101	Cleaning/windows/sanitary	08/07/2024		Gnosall Parish		Sanitary services	Phs group	S	305.07	61.01	366.08
117	Employment Costs	08/07/2024		Gnosall Parish		salaries/NI&PAYE/Pension	GPC	E	6,008.23		6,008.23
115	Printing and stationery	08/07/2024		Gnosall Parish		Photocopying	Ricoh	S	268.30	53.66	321.96
116	Printing and stationery	08/07/2024		Gnosall Parish		Stationery	ESPO	S	37.90	7.58	45.48
118	Cleaning/windows/sanitary	08/07/2024		Gnosall Parish		Cleaning materials	ESPO	S	72.25	14.45	86.70
104	Allotments	08/07/2024		Allotments		Allotment maintenance	JWH Ground	E	80.00		80.00
102	Open Spaces	08/07/2024		Gnosall Parish		groundwork	JWH Ground	E	180.00		180.00
112	Open Spaces	08/07/2024		Gnosall Parish		Open spaces maintenance	Travis Perkins	S	110.00	22.00	132.00
106	Grass cutting - Village	08/07/2024		Gnosall Parish		Grass cutting - Village	JWH Ground	E	180.00		180.00
103	Burial Ground maintenance	08/07/2024		Burial Ground		Burial ground maintenance	JWH Ground	E	870.00		870.00
105	Burial Ground maintenance	08/07/2024		Burial Ground		Burial ground maintenance	JWH Ground	E	40.00		40.00
108	Grass cutting - Chippy	08/07/2024		Gnosall Parish		Grass cutting Chippy	JWH Ground	E	80.00		80.00
107	Grass cutting - Moreton	08/07/2024		Gnosall Parish		Grass cutting Moreton	JWH Ground	E	60.00		60.00
109	Grass cutting - The Acres	08/07/2024		Gnosall Parish		Grass cutting The Wold	JWH Ground	E	52.00		52.00
110	Grass cutting - The Acres	08/07/2024		Gnosall Parish		Grass cutting Acres	JWH Ground	E	320.00		320.00
111	Grosvenor Centre Grass	08/07/2024		Gnosall Parish		Grass cutting Grosvenor	JWH Ground	E	120.00		120.00
120	Open Spaces	08/07/2024		Gnosall Parish		Handyman duties	Handyman	E	281.45		281.45
114	Grosvenor	08/07/2024		Gnosall Parish		electrical work at	RWS Electrical	S	1,783.33	356.67	2,140.00
119	Grosvenor	08/07/2024		Gnosall Parish		Handyman duties	Handyman	E	52.00		52.00
Total									11,272.27	534.08	11,806.35