



## **Gnosall Parish Council**

**(Including the wards of Moreton & Knightley).**

### **Minutes of the Meeting of Gnosall Parish Council**

**held on 10<sup>th</sup> October 2022 at 7.30pm in the Grosvenor Centre.**

#### **Present**

Councillor Gregory (Chair), Councillor Alker, Councillor Booth, Councillor Greatrex, Councillor Ingram; Councillor Payne, Councillor Simkin, Councillor Holmes, Councillor Emsley, Councillor Symons together with Clerk, Jayne Cooper and SCC Cllr M Winnington

#### **Public Open Forum - ten minutes maximum**

Nothing was raised.

#### **22/106 To Receive Apologies and Record Absences**

Councillor Tomkinson was on approved leave of absence.

Apologies were received and accepted from Councillor Buckless, Cllr Mills, Cllr Powell, Cllr Johnstone, Cllr Webb, SBC Cllrs Smith and Farrington.

#### **22/107 To Record any Declarations of Interest**

Councillor Simkin declared an interest with regard to a family member being a member of staff with responsibility for the Grosvenor Centre. Councillor Alker declared an interest with regard to a family member being responsible for the Council's website.

#### **22/108 To receive and confirm the minutes of meetings of council held on 26<sup>th</sup> September 2022**

The minutes of the meeting were confirmed as a true and accurate record of the meeting.

#### **22/109 To consider any matters arising of the meeting of Council held on 26<sup>th</sup> September.**

**Open Spaces** - it was reported that clearance work in and around Doley Brook, where it passes through the Acres, had commenced. Grass on the Acres needs attention, especially around the edges of the brook and would be discussed in more detail at the Open Spaces meeting on 17<sup>th</sup> October.

#### **22/097 To receive the following reports:**

## **Report from the Clerk**

Council received a report which contained updates on meetings held during September. The Clerk expressed her concern that there had been two occasions where meetings were not quorate and apologies had not been submitted and reminded councillors to ensure apologies are sent in good time. The Chair asked Councillors to consider joining committees that are not at full capacity ie Procedures Review and Resources. Cllrs Alker and Holmes agreed to join PRC and Cllr Booth agreed to join Resources. This was welcomed.

The Clerk informed Council that a meeting with the Council's solicitor had been arranged for 17<sup>th</sup> October to discuss the ongoing issue with land owned by Severn Trent Water adjacent to the allotments. An application to STW Community Scheme would be submitted to try and secure the land for community use.

GMK Autumn edition - help was requested with delivering GMK's. It was noted that many of the regular volunteers are no longer able to assist and delivering across the parish is now more difficult to organise.

The Clerk informed Council of work required over the coming weeks with the continuation of Sensory Garden and Grosvenor refurbishment projects, planning for Christmas lights, Quality Gold work and 2023/24 budget/precept work.

## **Reports from Parish Councillors**

**Staffordshire Parish Council's Association** Nominations for SPCA Executive members are required and it was proposed, seconded and unanimously agreed that Cllr Payne to be reelected as a member of the SPCA Executive. There were no motions for debate to put forward.

## **Report from Borough and County Councillors**

Cllr Winnington confirmed that branches from trees on the Millennium Way that overhang properties on Stacey Gardens are being dealt with by SCC. Cllr Winnington was asked to report low hanging branches on Stafford Road opposite the Village Hall that are at eye level with pedestrians as well as unstable trees at the base of the bank at the entrance to the Millennium Way. Cllr Winnington also made a note of an ongoing issue with a blocked drain at the bottom of the High Street and rotten (and dangerous) steps from Plardiwick Road to the Millennium Way.

*The Chair changed the order of the agenda to allow agenda items 22/113 (Highway issues) to be taken while Cllr Winnington was present.*

## **22/113 Highway Matters**

Cllr Greatrex reported there had been another accident on the bend on Gnosall Road, a dangerous trench is on the edge of the road which causes issues, in the most recent case the car had tipped over. A kerb is needed to avoid this happening again. Cllr Winnington confirmed he was aware of this matter.

Cllr Winnington was asked about the cost of solar powered speed indicators that are to be erected on Eccleshall Road and whether he would be able to fund something similar for Gnosall. Cllr Winnington said he believed they cost £6K each and are usually funded by parish councils however he would try to obtain further information.

The Clerk to report a missing left turning sign into Woodhouse Lane.

## **22/111: To receive minutes and reports from committees and working groups**

### **Planning Committee**

- A verbal update on the meeting held on 29<sup>th</sup> September was received.
- Councillors were reminded about the Local Plan Consultation taking place on 14<sup>th</sup> November in the Grosvenor Centre. Copies of the consultation documents had been circulated. There is a proposal for additional houses in Gnosall therefore Councillors should make time to read the document and attend the consultation event. The Clerk would ensure the event is advertised.

### **Grosvenor Committee**

- Draft minutes of the meeting held on 27<sup>th</sup> September were accepted.
- An update on the internal refurbishment was received. It was reported that a new cooker would be purchased, new urinals would be fitted and decoration is scheduled to commence in the next month.

### **Health and Safety Committee**

- A meeting was held on 27<sup>th</sup> September. Risk Assessments and policies to be reviewed were confirmed. A H&S statement would be added to each of the committee agendas.

### **Events Committee**

- A meeting was held on 4<sup>th</sup> October at which arrangements for the Christmas lights switch on were confirmed. All coujncillros were asked to assist with this event.
- GFest 23 dates had been confirmed from 16<sup>th</sup> July - 23<sup>rd</sup> July 2023 to include CFest.

## **22/112 To receive a report on financial receipts for September and approve payments for October 2022**

Receipts for the month of September were noted. It was proposed, seconded and unanimously agreed to approve payments as presented by the Clerk.

## **22/113 To report Highway matters (discussed earlier in the meeting)**

## **22/114 To request items for the next agenda**

Councillors to inform the Clerk at least 10 days before the date of the next meeting.

## **22/115 To confirm the date and time of the next meeting**

14<sup>th</sup> November 2022 at 7.30pm

**To exclude members of the press and public whilst confidential information is discussed**

## **22/116 Matters relating to the Personnel Committee**

**Handyperson** - Councillors were informed that Mr Roger Arrowsmith who has been assisting with duties for the last few months had expressed his interest in the role as permanent self-employed position. He had demonstrated he is able to do all the various Handyperson jobs that arise and advises the Clerk & CSO when a job should be carried out by a contractor. This was welcomed. Personnel Committee would confirm arrangements at its next meeting.

The meeting closed at 8.40pm

### Gnosall Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
170	11/10/2022		Co-operative		Sensory Garden Project	EFC	S	271.30	54.26	325.56
172	11/10/2022		Co-operative		Audit fees	Mazars	S	600.00	120.00	720.00
173	11/10/2022		Co-operative		Photocopying	Ricoh	S	143.72	28.74	172.46
174	11/10/2022		Co-operative		Stationery	ESPO	S	117.05	23.41	140.46
175	11/10/2022		Co-operative		Stationery	ESPO	S	64.01	12.80	76.81
176	11/10/2022		Co-operative		Grosvenor centre project	Carpet Loom	S	800.00	160.00	960.00
177	11/10/2022		Co-operative		PROW Expenses	TCE Labels	S	228.34	45.67	274.01
171	11/10/2022		Co-operative		Premises licence fee	Stafford Borough Council	E	180.00		180.00
178	11/10/2022		Co-operative		salaries/NI&PAYE/Pension	GPC	E	6,197.38		6,197.38
186	12/10/2022		Co-operative	BACS	Handyman duties	Roger Arrowsmith	E	47.20		47.20
187	12/10/2022		Co-operative	BACS	Handyman duties	Roger Arrowsmith	E	10.00		10.00
188	12/10/2022		Co-operative	BACS	Handyman duties	Roger Arrowsmith	E	15.00		15.00
189	12/10/2022		Co-operative	BACS	BKV expenses	D Clarke	E	50.40		50.40
190	12/10/2022		Co-operative	BACS	BKV expenses	D Clarke	E	37.49		37.49
183	12/10/2022		Co-operative	BACS	Sensory Garden Project	EFC	S	87.05	17.41	104.46
184	12/10/2022		Co-operative	BACS	Signage	Newport Engravers	S	80.00	16.00	96.00
185	12/10/2022		Co-operative	BACS	youth club maintenance	Appliance Force	S	45.00	9.00	54.00
196	12/10/2022		Co-operative		Grosvenor maintenance	Amazon	S	50.18	10.04	60.22
<b>Total</b>								<b>9,024.12</b>	<b>497.33</b>	<b>9,521.45</b>