



Minutes of the Meeting of Gnosall Parish Council

held on 11th October 2021 at 7.30pm in The Grosvenor Centre

Present: Cllr G Gregory (in the chair), Cllr P Alker, Cllr M Booth, Cllr J Tomkinson, Cllr A Mills, Cllr S Powell, Cllr T Simkin, Cllr M Holmes, Cllr J Archer, Cllr R Greatrex, Cllr G Payne, Cllr C Emsley, J Cooper Clerk and S Ridgewell, CSO

Along with SBC Cllrs P Farrington and M Smith and SCC Cllr M Winnington

Public Open Forum

None present

21/083 To receive apologies and record absences

Apologies were received and accepted from Cllr Ingram, Cllr Symons, Cllr Lamin and Cllr Webb.

21/084 To receive any Declarations of Interest

Cllr Simkin declared an interest in any personnel related discussions as her mother is an employee of the Parish Council.

Cllr Emsley declared an interest having a relative work at Rosebuds nursery.

Cllr Alker declared an interest in any discusses about the website or library.

21/085 To receive and confirm the minutes of the last regular meeting of the Council held on 13th September

The minutes were approved as a true and accurate record.

21/086 To consider any matters arising from the minutes not covered elsewhere on the agenda

There were no matters arising

21/076 To receive the following reports:

a) The Clerk's report

Details of committee meetings held in the past month were shared.

Council was informed that GFest Part 2 was successful, particularly the Made in Gnosall craft event which was very well supported. So much so that several stallholders had requested a Christmas

market. This would be discussed further with a view to holding in conjunction with the switching on of the Christmas lights.

Other GFest events were not as well supported and a review meeting would be held in the coming weeks to discuss all GFest events that were held in July and September. It was agreed a letter of thanks is sent to the main organiser of Made In Gnosall, Jayne Watson.

GG's Youth Club remains closed as it had proved difficult to recruit a new leader however an expression of interest had been received and the Clerk is awaiting confirmation.

Council was informed that the Clerk of Gnosall United Charities and Cartwright & Hudson Foundation (two Gnosall charities) had retired after 30 years of service. All the paperwork had been handed to the Clerk of the Parish Council and as a trustee on one of the charities, the Council Clerk had offered to bring the paperwork up to date. Both charities are represented by the Parish Council. It was agreed that a letter of thanks is sent to the retiring Clerk, Mrs Dina Stiles.

Councillors were reminded that the date of the Annual Assembly had changed to 18th November and Chairs of Committees, with the help from Vice Chairs, are to prepare a display of the work of their Committee.

The Chair reminded Councillors that as a busy parish council, with many events during a normal council year, it is important that all councillors support events in both the planning of and attendance at. It is not enough just to attend council meetings. Councillors were asked to consider events coming up and ways in which they could offer their support.

b) **CSO's Report**

Council was informed that bookings at the Grosvenor Centre are increasing, that the new heating system that operates in time with bookings will be up and running in the next month and will be monitored. Parish On Line software, received as part of the new insurance policy with BHIB, was now being used to plot council assets.

It was noted that the Council Support Officer had commenced the CILCA qualification (as Clerk at High Offley Parish Council).

c) **Any reports from Parish Councillors on meetings/courses attended**

Cllr Payne reported behalf of the Council, he had attended the licensing of the new team vicar Alison Hudson.

Cllr Booth reported on the most recent meeting of the Public Rights of Way meeting notes of which had been received. Approval was given for Gnosall PC to host a meeting to explore further an idea to form a triangular route between Newport, Gnosall, Norbury and back to Newport - the Golden Triangle.

Cllr Greatrex asked whether it remains the intention of PROW group to reopen footpaths that are no longer used - he said Knightley parishioners are asking about this. Cllr Booth confirmed that the PROW group is doing some research to check whether any historical paths are missing from the definitive map of rights way before the deadline of 2026 to try and prevent them from being lost forever which was the reason the Parish Council set up the group originally. Cllr Winnington said that he is Chair of Staffordshire County Council's Countryside and Rights of Way Panel and 2026 is a national deadline. He confirmed that there is a lengthy

process and Staffordshire County Council have a backlog of applications (going back decades). Cllr Booth would contact Cllr Winnington as he offered to supply some wording to be included in an article to clarify the situation and its national context.

d) **Any reports from appointed councillors as representatives on outside bodies**

Memorial Village Hall

Cllr Simkin had attended the most recent meeting. Members of the Committee had confirmed their involvement in Platinum Jubilee events, there would be tabletop sale on 3rd October and remedial works on water supply had been completed. Advice had been sought from the parish council regarding a diseased tree - contact details at Stafford Borough had been shared.

GLEAN

Cllr Mills reported on the most recent GLEAN meeting. The library is now fully open with planned events each month to increase usage. There had been a successful children's summer reading challenge. The library is a distribution point for lateral flow testing kits and £49 had been raised from a book sale.

Patients Forum

Cllr Alker reported on the most recent Patients Forum meeting. Flu vaccinations are now being rolled out as are COVID booster vaccinations both of which can be administered in a patient's home if elderly or vulnerable. Cllr Alker was asked to make enquiries as to whether ultrasound scanning would once again be offered at the surgery as it had been done in the past.

SPCA

Cllr Payne was not able to attend the SPCA meeting on 7th October but minutes of the meeting would be received by the Clerk.

e) **Reports from Borough and County Councillors**

The County Councillor reported on the situation with Knightley Road in that some work had been carried out but not completed. He reported on planned work to put right settlement issues on Station Road (the bridge over the brook) and that he had received, and is dealing with, complaints about access to GP's, broadband and the clearance of the Greenway. It was reported that road closure fees for Platinum Jubilee celebrations would be waived but signage would need to be arranged by event organisers.

Borough Councillors had noted the Parish Council's concerns raised with SBC Enforcement Officers regarding the Co-op development and encroachment outside the boundary line. Borough Councillors are monitoring the situation and suggested that if there had been development outside a boundary line, enforcement should instruct the contractor to remove any breach. Cllr Greatrex, Chair of Gnosall PC's Planning Committee made it clear the Parish Council had reported the breach in April 2021 and expressed his disappointment that no action had been taken until very recently.

21/077 To consider committee issues:

a) Matters relating to the Planning Committee

- The draft (and incomplete) minutes of the meeting held on 23rd September were received.
- A meeting had been held with SBC's Enforcement Officer regarding encroachment onto land outside the boundary on Station Road.

b) Matters relating to the Procedures Review Committee

- Minutes of the meeting held on 4th October were accepted
- An application to apply for reaccreditation of Quality Gold would be made in January 2022. It is hoped that all work would be complete for Council to approve the submission at the December Council meeting.
- Risk Assessments had been discussed and outstanding work had been prioritised.
- Terms of Reference for the Public Rights of Way Working Group were approved and would form the basis of drawing up Terms of Reference for the Best Kept Village Group and Gnosall Tow Path Restoration Working Group.

c) Matters relating to the Resources Committee

- Minutes of the meeting held on 5th October were accepted.
- The accounts at the end of the second quarter had been reviewed and continue to be carefully monitored. Considering the loss of income during 2020 accounts were accepted to be in a healthy position.
- It was agreed that funds totalling £97, identified from underspent budgets, would be allocated to a Jubilee Fund and £200 allocated to the Quality Status fee.
- The External Auditors had not raised any issues.

21/089 To discuss policing in the village (Cllr D Webb)

This item would be carried forward to the next meeting.

21/090 To consider ideas for a Christmas lights event to be held on 27th November 2021

The Christmas lights event would be held immediately after the Christmas Made in Gnosall on 27th November. A meeting would be arranged and initial ideas would be shared with councillors beforehand to gauge support. It is hoped to have stalls, including refreshments, outside prior to the lights being switched on at 5.30pm.

21/091 To confirm plans for the Annual Assembly being held on 21st October 2021

The dates of the Assembly had been changed to 18th November. Cllrs to remind people to submit their nominations for Community Awards.

21/092 To receive a report on financial receipts for September and receive accounts for approval for October 2021

The accounts were approved for payment. The Clerk to action.

21/093 To report any highway issues

The Chair had communicated with Cllr Winnington regarding inconsistency in repair work in the same location on Manor Road - some potholes had been repaired and others had not. Cllr Winnington agreed to make enquiries. Road defects in Willey Lane had also had some repairs but not all.

Inconsiderate parking on the the bend at the top of Audmore Road continues. The Clerk to send photographs to the PCSO who had agreed to monitor this location.

Cllr Greatrex expressed his concern that despite a lot of effort in liaising with the landowner to seek permission to access his land and drains, the road closure period had expired before the work had been completed as he felt there had been too few staff deployed to the jobs and time wasted getting materials from the other side of the County. The road is likely to flood during the winter months as another road closure application is needed (12 week turnaround).

Cllr Mills reported that inconsiderate and dangerous parking continues on Lowfield Lane and he hopes it would not take an accident or a fatality to be the reason for appropriate action. The meeting with the County Council remains outstanding.

21/094 To request items for the next agenda

Councillors to inform the Clerk of agenda items at least 10 days before the meeting.

21/095 To confirm the date and time of the next meeting

8th November at 7.30pm.

To exclude the press and public whilst confidential matters are discussed.

Cllr Smith and Cllr Winnington left the meeting. Cllr Farrington, in his capacity of the Councils solicitor, was invited to stay

21/096 To receive an update on Rosebuds Nursery

Councillors received a report detailing the current situation with Rosebuds Nursery including details of a potential new owner which the Council is yet to meet and the amount owed to the council. The contents of the report were noted. The Clerk was requested to arrange a meeting with the potential new owner as soon as possible.

The meeting closed at 9.18pm

Gnosall Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
171	11/10/2021		Co-operative	BACS	Salary	GPC	E	648.61		648.61
172	11/10/2021		Co-operative	BACS	Salary	GPC	E	2,230.21		2,230.21
176	11/10/2021		Co-operative	BACS	NI&PAYE	GPC	E	1,250.27		1,250.27
173	11/10/2021		Co-operative	BACS	Salary	GPC	E	483.62		483.62
174	11/10/2021		Co-operative	BACS	Handyman duties	P Prince	E	149.50		149.50
175	11/10/2021		Co-operative	BACS	Handyman duties	P Prince	E	32.50		32.50
177	11/10/2021		Co-operative	BACS	Pension	GPC	E	1,182.88		1,182.88
178	11/10/2021		Co-operative	BACS	Allotme	JWH Ground	E	110.00		110.00
180	11/10/2021		Co-operative	BACS	DIY materials for	Travis Perkins	S	15.85	3.17	19.02
181	11/10/2021		Co-operative	BACS	Fire equipment annual	Chubb	S	69.86	13.98	83.84
179	11/10/2021		Co-operative	BACS	Grass cutting	JWH Ground	E	2,460.00		2,460.00
182	11/10/2021		Co-operative	BACS	Premises licence fee	SBC	E	180.00		180.00
Total								8,813.30	17.15	8,830.45