Minutes of the Meeting of Gnosall Parish Council

held on 7th February 2022 at 7.30pm in The Grosvenor Centre

Present: Cllr G Gregory (in the chair), Cllr C Emsley , Cllr G Symons, Cllr D Webb, Cllr R Greatrex, Cllr M Booth, Cllr J Tomkinson, Cllr K Ingram, Cllr P Alker, Cllr S Powell, Cllr Payne, J Cooper Clerk

Along with County Councillor M Winnington and SBC Cllr P Farrington

Public Open Forum

No members of the public present.

22/011 To receive apologies and record absences

Apologies were received and accepted from Cllr Simkin, Cllr Mills, Cllr Homes CSO S Ridgewell and SBC Cllrs M Smith and P Farrington.

(There are two councillor vacancies).

22/012 To receive any Declarations of Interest

Cllr Emsley declared an interest in Grosvenor Centre discussions as a relative of his works at Rosebuds Nursery. Cllr Alker declared an interest in discussions about the website.

22/013 To receive and confirm the minutes of the last regular meeting of the Council held on 10th January 2022

The minutes were approved as a true and accurate record.

22/014 To consider any matters arising from the minutes not covered elsewhere on the agenda

Incomplete drainage work on Knightley Road was reported and concern was expressed how long the work had taken. SCC Cllr Winnington responded that he had been informed the work was complete but would look into this further. Cllr Greatrex offered to attend a site meeting to discuss outstanding work.

22/015 To receive the following reports:

a) The Clerk's report

The Clerk's report gave details of two resignations, Cllr Lammin and Mike Deegan. One expression of interest had been received for the parish councillor vacancy following the resignation of J Archer. The applicant would be invited to attend the next parish council meeting. The second resignation received from J Lammin had been reported to the Borough Council.

Cllr Ingram had offered to replace J Archer on Open Spaces Committee and would be invited to the next meeting.

A summary of the Committee meetings held in the past month was included in the Clerk's report.

Cllrs were informed that Stafford Borough Council would be resuming Civic Amenity Services (funded by the parish council). The cost of three visits had been included in the budget for 2022/23 to be considered later in the meeting.

Golden Triangle Circular Walk

A meeting was held on 31st January with representatives from Forton and Norbury Parish Councils as well as Newport Town Council, the Canal and River Trust and the Canal Tow Path Restoration Group. The meeting was arranged to gauge interest in creating a circular 12 mile walk that crosses 3 parishes and Newport. Newport Town Council Cllr was keen to explore this further and although there was support and interest from other parishes, there are clearly some obstacles that need addressing beforehand i.e., making sections of the walk safe and user friendly. Newport TC would formally write to each of the parishes with a map to seek their comments.

Any reports from Parish Councillors on meetings/courses attended

Cllr Booth had issued a report following the most recent meetings of the Public Rights of Way Group. More volunteers are needed to be Footpath Friends, articles have been written for parish magazines.

Thanks were recorded to Trevor Whincup who made an excellent presentation at on-line Government Conference on Maintaining and Protecting Public Rights of Way 2022. Gnosall was the only parish council to take part. There were speakers from Shropshire Council and from Telford & Wrekin Local Access Forum. Staffordshire does not have a Local Access Forum, which is regrettable; Cllr Winnington was asked about this and he suggested contact is made with the Rights of Way Officer at the County Council, Paul Rochfort.

Reports from Borough and County Councillors

Cllr Farrington reported on three matters:

- That the Civic Amenity Visits would resume and parish councils had been informed of costs and new regulations.
- That the Borough Council had waived street closure fees for Platinum Jubilee street parties
- That SBC Council tax would rise by 1.9%

County Cllr M Winnington informed Council that

- Repairs to a pothole on Ranton Road, long overdue, had been repaired.
- Staffordshire County Council's Council tax would rise by 1.99%

Cllr Winnington and Cllr Farrington left the meeting.

22/016 To consider committee issues:

Matters relating to the Planning Committee

Draft minutes of the meeting held on 13th January were received.

It was agreed that Council would apply for permanent siting of the library portacabin (Cllr Greatrex abstained from voting). The Clerk and Cllr Greatrex would complete the necessary paperwork.

Matters relating to the Open Spaces Committee

Draft minutes of the meeting held on 17th January were received.

It was agreed the Clerk would make payment to KOMPAN for new play equipment as soon as S106 funds are received from Stafford Borough Council.

On behalf of the Open Spaces Committee, Cllr Simkin thanked Mike Deegan for his contributions the work of this committee.

Matters relating to the Grosvenor Centre Committee

Minutes of the meeting held on 11th January were received.

Matters relating to the Resources Committee

Minutes of the meeting held on 31st January were received

Prior to discussion about the 2022/23 budget and precept, the Chair of Council thanked the Chair and Vice Chair of Resources Committee, along with the Clerk, for their efforts in preparing a draft budget and precept whilst taking into consideration a potentially difficult financial future for many people.

Councillors had previously received details of the proposed budget and options for the precept. The Chair of Resources Committee explained how a lot of work had been carried out reviewing the requests submitted from other council committees, council projects, a reduction in council income and comparison with previous years expenditure. He said to reach a balanced budget, a precept of £103,522 would be required.

It was proposed to accept the budget as presented and accept the proposal for a precept totalling £103,522 a rise of just over 6%, equating to just over £3 per annum for a Band D property. This was seconded and unanimously agreed.

To consider a recommendation to vire funds within the 2021/22 budget to meet necessary expenditure prior to 31st March 2022

Council received a report from the Vice Chair of Resources on expenditure required prior to the end of the current financial year. Underspent budget headings in the current year had been reviewed and unspent funds earmarked for necessary maintenance.

Council was, therefore, asked to consider making virements to underspent budgets to meet necessary and in some cases urgent repair costs. It was agreed the the Clerk could progress with urgent maintenance jobs using funds identified from underspent budgets. It was further agreed that the Clerk, along with Cllrs Ingram, Emsley, Payne and Greatrex, as well as the Chair of Council, could

review quotations received for repairs to the Grosvenor Centre flat roof and appoint a contractor with a view to having the work carried out as soon as possible.

It was noted that a meeting had been arranged to discuss ideas of how to spend the funds donated in 2021 on the Grosvenor Centre refurbishment.

Matters relating to the Events Working Group

Notes of the meeting held on 19th January to discuss the Platinum Jubilee, were received. It had been agreed to purchase commemorative mugs for school and nursery children as well as a commemorative aluminium notice board for the High Street.

There would also be an over 84's jubilee tea party. To assist parishioners who wish to organise street parties, the parish council would provide information about road closures. A commemorative GMK would be arranged after the jubilee.

Cllr Booth expressed her disappointment that the group had decided against purchasing trees to create an avenue on the Acres.

It was also proposed that the Council sends a letter to Her Majesty the Queen in recognition of 70 year reign. This was agreed.

22/017 To receive a report on financial receipts for January and receive accounts for approval for February 2022

The accounts were approved for payment. The Clerk to action.

22/018 To report any highway issues The Clerk was asked to report:

Overgrown low bridge sign near Moreton Park farm initially reported on 25th October.

No work at Wilbrigton bridge despite a barrier being in place for several weeks.

Road subsiding between Befcote and Moreton, a barrier had been in place for many months but no work carried out.

Large pothole on the Moreton side of Gnosall turning. Initially reported on 31st December 2021 and deemed no actin needed however hole is getting larger.

Road deterioration in Wiley Lane.

Gouge in road on roundabout at the bottom of the High Street.

22/019 To request items for the next agenda

Cllrs to inform the Clerk at least 10 days before the next meeting.

Items already received were consideration of the golden triangle walk and the co-option of a new parish councillor.

22/020 To confirm the date and time of the next meeting

14th March 2022 at 7.30pm

Gnosall Parish Council

PAYMENTS LIST

	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
304	Cleaning/windows/sanita	01/02/2022		Co-operative	BACS	windows	M J Ferguson	E	40.00		40.00
339	IT maintenance &	01/02/2022		Co-operative	SO	IT Maintenance	Alan Baker System	E	39.00		39.00
340	Water - Grosvenor	02/02/2022		Co-operative	DD	Water bill	Waterplus	E	315.20		315.20
308	Contingencies - General	07/02/2022		Co-operative		Rosebuds Lease legal	Hand Morgan & Owen	S	700.00	140.00	840.00
324	website maintenance	07/02/2022		Co-operative	BACS	Website hosting and	Robert G Alker	S	150.00	30.00	180.00
310	Employment Costs	07/02/2022		Co-operative	BACS	Handyman duties	P Prince	E	117.00		117.00
312	Employment Costs	07/02/2022		Co-operative	BACS	Salary	GPC	E	648.81		648.81
307	Grosvenor	07/02/2022		Co-operative		blind repairs	B's Blinds	E	150.00		150.00
311	Grosvenor	07/02/2022		Co-operative	BACS	Handyman duties	P Prince	E	52.00		52.00
314	Employment Costs	07/02/2022		Co-operative	BACS	Salary	GPC	E	483.62		483.62
319	Water - allotments	07/02/2022		Co-operative	BACS	Water - allotments	Waterplus	E	72.46		72.46
326	Open Spaces	07/02/2022		Co-operative	card	Rubbish removal	Stafford Borough Council	E	72.00		72.00
305	Grosvenor	07/02/2022		Co-operative	BACS	Pat testing	Staffs Portable Appliance	S	139.70	27.94	167.64
306	Open Spaces	07/02/2022		Co-operative	BACS	Bus shelter maintenance	David Minshull	S	980.85	196.17	1,177.02
309	Grosvenor	07/02/2022		Co-operative	BACS	Grosvenor maintenance	Travis Perkins	S	3.77	0.75	4.52
313	Employment Costs	07/02/2022		Co-operative	BACS	Salary	GPC	E	2,230.21		2,230.21
315	Employment Costs	07/02/2022		Co-operative	BACS	NI&PAYE	GPC	E	1,250.07		1,250.07
316	Employment Costs	07/02/2022		Co-operative	BACS	Pension	GPC	E	1,182.88		1,182.88
317	BKV expenditure	07/02/2022		Cooperative	BACS	BKV materials	Huws Gray	S	135.80	27.16	162.96
318	BKV expenditure	07/02/2022		Cooperative	BACS	BKV - maintenance of	Swan Pit Nurseries Ltd	S	202.32	40.47	242.79
325	Postage	07/02/2022		Co-operative	card	Postage	Post Office	E	18.12		18.12
329	BKV expenditure	14/02/2022		Cooperative	BACS	Donation from calendar	BKV calendar sales	E	500.00		500.00
328	BKV expenditure	15/02/2022		Cooperative	BACS	Donation to Friends of St	BKV calendar sales	E	500.00		500.00
355	Subscriptions	15/02/2022		Co-operative		microsoft 365 subs	Microsoft	S	6.66	1.33	7.99
327	Hire of Grosvenor	16/02/2022		Co-operative	BACS	Grosvenor refund	wickett	E	30.00		30.00
330	BKV expenditure	16/02/2022		Cooperative	BACS	donation to gnosall	BKV calendar sales	E	500.00		500.00
331	BKV expenditure	16/02/2022		Cooperative	BACS	Donation to First	BKV calendar sales	E	500.00		500.00
332	Heritage expenditure	17/02/2022		Heritage Group	BACS	Teddy Bears	K Abbott	E	892.00		892.00
335	GFest events	17/02/2022		Cooperative	BACS	CFest expenses	B Witts	E	66.96		66.96
333	Other grants and misc	17/02/2022		Co-operative	BACS	parishioner donation	Gnosall Scouts	E	1,000.00		1,000.00
334	Other grants and misc	17/02/2022		Co-operative	BACS	parishioner donation	GLEAN	E	1,000.00		1,000.00
356	Subscriptions	18/02/2022		Co-operative		zoom monthly	Zoom	S	11.99	2.40	14.39
357	BKV expenditure	18/02/2022		Cooperative	BACS	BKV expenses	D Clarke	E	48.50		48.50
336	Park refurbishment	18/02/2022		Co-operative		Play equipment	KOMPAN	S	36,000.00	7,200.00	43,200.00
337	Postage	28/02/2022		Co-operative	card	Postage	Post Offie	E	2.49		2.49

Gnosall Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
								Total	**50,042.41**	**7,666.22**	**57,708.63**