



## **PUBLIC NOTICE**

Open Spaces Committee members are hereby summoned to attend a meeting of the

### **Open Spaces and Burial Ground Committee**

to be held on 17<sup>th</sup> June 2024 at 7.30pm in The Parish Office

#### AGENDA

#### Public Open Forum - 10 minutes maximum

1. To elect a Chair and Vice Chair
2. To receive apologies and record absences
3. To record any declarations of interest
4. To receive and confirm the minutes of the meeting held on 25<sup>th</sup> March 2024
5. To consider any matters arising not elsewhere on the agenda
  - a) To agree a date to discuss a Management Plan for The Acres
6. To consider updating the Terms of Reference in relation to the amalgamation of Open Spaces and Burial Ground.
7. To discuss any maintenance requirements including:
  - a) Small climbing frame on Brookhouse Road park
  - b) Noticeboards
  - c) Red bus stop on Brookhouse Road - consider quotes received for a brick bus stop
  - d) Moles in burial ground
  - e) Boardwalk
8. To arrange an allotment inspection to ensure plots are being managed
9. To consider options for a dog exercise area and agree action
10. To consider any health and safety matters
11. To consider any policy and risk assessment reviews
12. To agree the date and time of the next meeting

Jayne Cooper, Clerk, 12<sup>th</sup> June 2024

**Recording of Parish Council Meetings:** It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting. (Ref: "The Openness of Local Government Bodies Regulations 2014").

**Health & Safety:** Gnosall Parish Council intends to adequately control risks to the health and safety of all parishioners and visitors to the parish, that may be adversely affected its assets, actions or inactions. The control of such risks is the responsibility of all Gnosall Parish Councillors and Gnosall Parish Council staff.