



PUBLIC NOTICE

Committee members are hereby summoned to attend a meeting of the
Procedures, Health & Safety Committee
to be held at 19:30 hours on Thursday 27th June 2024, in the Parish Office.

AGENDA

Public Open Forum - 5 minutes maximum

1. To elect a Chair and Vice Chair.
2. To receive apologies and record absences.
3. To record any declarations of interest.
4. To receive and confirm the minutes of the Health & Safety meeting held on Tuesday 6th February 2024 and of the Procedures Review Committee meeting held on 25th January 2024. (last set of minutes before amalgamation)
5. To consider any matters arising not elsewhere on the agenda.
6. To receive draft Terms of Reference for the new committee and discuss.
7. To receive reports on:
5-year electrical inspection
fire alarm checks.
8. To set dates for next Risk Assessment Inspections and consider any actions required following recent Inspections for:
 - The Grosvenor Centre (Fire and General)
 - The Handyman Store
 - Outside Container
 - Cellar
 - Play Area
9. To consider adding the Grosvenor Car Park and surrounding public access areas around the Grosvenor Centre and Parish Office to the Grosvenor Risk Assessment in relation to gritting and salting during inclement winter weather.
10. To receive the NALC Model Financial Regulations and agree how to action these.
11. To receive recommendations regarding the Metal Detecting Policy (review date July 2024) and Communication & Engagement Strategy (review date March 2023)
12. To agree the date and time of the next meeting

Jayne Cooper, Clerk
18th June 2024

Health & Safety.

Gnosall Parish Council intends to adequately control risks to the health and safety of all parishioners and visitors to the parish that may be adversely affected by its assets, actions or inactions. The control of such risks is the responsibility of all Gnosall Parish Councillors and Gnosall Parish Council staff.

Recording of Parish Council Meetings

It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting. (Ref: "The Openness of Local Government Bodies Regulations 2014").