



## **PUBLIC NOTICE**

Committee members are hereby summoned to attend a meeting of the  
**Procedures, Health & Safety Committee**  
to be held on 3<sup>rd</sup> March 2025 at 7.30pm, in the Parish Office.

## **AGENDA**

### **Public Open Forum - 5 minutes maximum**

1. To receive apologies and record absences.
2. To record any declarations of interest.
3. To receive and confirm the minutes of the last meeting held on 5<sup>th</sup> November 2024
4. To consider any matters arising not elsewhere on the agenda.
5. To set dates for next Risk Assessment Inspections and consider any actions required following recent Inspections of:
  - The Grosvenor Centre (Fire and General)
  - Play Area
6. To consider updated Standing Orders.
7. To review the following policies:
8. To agree the date and time of the next meeting

Jayne Cooper, Clerk  
26<sup>th</sup> February 2025

### **Health & Safety.**

Gnosall Parish Council intends to adequately control risks to the health and safety of all parishioners and visitors to the parish that may be adversely affected by its assets, actions or inactions. The control of such risks is the responsibility of all Gnosall Parish Councillors and Gnosall Parish Council staff.

### **Recording of Parish Council Meetings**

It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting. (Ref: "The Openness of Local Government Bodies Regulations 2014").