



**Gnosall Parish Council**  
(Including the wards of Moreton & Knightley)

**Minutes of the Annual Meeting of Gnosall Parish Council**  
held on Monday 12<sup>th</sup> May 2025 at 7.30pm in The Grosvenor Centre

	<b>Present</b>
	Cllr Gregory (in the Chair), Cllr Pearson, Cllr Beswick, Cllr Alker, Cllr Haycock, Cllr Sullivan, Cllr Symons, Cllr Reves-Riche', Cllr Knight, Cllr Herbert, Cllr Booth, Cllr Middleton, J Marshall Chief Officer
	<b>Open Public Forum</b>
	Councillor Scott Spencer
<b>25/052</b>	<b>To Elect a Chair for the forthcoming year and to receive the Chairs Declaration of Acceptance of Officer</b>
	Cllr Pearson nominated Cllr Gregory which was seconded by Cllr Reves-Riche'. A vote was taken with all councillors present voting in favour of the proposal. Cllr Gregory signed a Declaration of Acceptance of Office.
<b>25/053</b>	<b>To Elect a Vice-Chair for the forthcoming year</b>
	There was one nomination for Cllr Haycock which was seconded and voted for unanimously. Cllr Gregory thanked Cllr Haycock for the work he had undertaken as Cice Chair since January, during a very challenging time. She looked forward to working with him again and found the partnership effective.
<b>25/054</b>	<b>To Receive Apologies and Record Absences</b>
	Apologies were received and accepted from Cllr Holmes and Cllr Parry and Borough Cllr Winnington.
<b>25/055</b>	<b>To Record Any Declarations of Interest</b>
	Cllr Alker declared an interest in any discussions relating to the Councils website.
<b>25/056</b>	<b>To Appoint Committees and Working Groups</b>
	Members reviewed and resolved the Nominations to committees as follows:
	<b>Grosvenor Centre &amp; Events</b> Cllrs Haycock, Gregory, Booth, Pearson, Herbert, Parry
	<b>Planning Committee</b> Cllrs Gregory, Beswick, Sullivan, Symons, Holmes, Herbert, Reves-Riche', Knight, Parry
	<b>Resources &amp; Personnel</b> Cllrs Booth, Sullivan, Alker, Gregory, Knight, Holmes, Reves-Riche'
	<b>Procedures and H&amp;S</b> Cllrs Haycock, Gregory, Booth, Alker, Beswick, Knight, Holmes
	<b>Open Spaces &amp; Burial Ground</b> Cllrs Beswick, Pearson, Gregory, Middleton, Parry, non-Cllr Roger Greatrex

<b>25/057</b>	<b>To Appoint Representatives to Outside Bodies and arrangements for Reporting Back</b>																												
	Members agreed for the following members to be appointed to standing committees as representatives on Outside Bodies for the municipal year 2025/26:																												
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<b>25/058</b>	<b>Review of Delegation Arrangements to Committees, Working Groups, Staff and Other Local Authorities</b>																												
	It was agreed to review this at the meeting in June.																												
<b>25/059</b>	<b>Review of Arrangements Including Legal Agreements with Other Local Authorities, Not for Profit Bodies and Businesses</b>																												
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<b>25/060</b>	<b>To Receive and Confirm the Minutes of the Last Regular Meeting Held on 14<sup>th</sup> April 2025.</b>																												
	One change to text on page 2, Agenda number 25/046. Members confirmed the Minutes of the meeting held on 14th April 2025 as a true record of the meeting.																												
<b>25/061</b>	<b>To Consider Any Matters Arising from the Minutes Not Covered Elsewhere in the Agenda</b>																												
	25/045 c) Cllr Herbert asked if the road at Daffodils would be adopted. Borough Cllr Spencer replied that Stafford County Council are not obligated to adopt roads if they do not meet their current highway adoptable standards. The Chief Officer to contact the new County Councillor for a status update.																												

<b>25/062</b>	<p><b>To Receive the Following Reports</b></p> <p><b>a) Chief Officers Report</b>  Details of all committees and working groups that had met in the previous month were reported.  Councillors were informed that the banking mandate were in progress but would take longer than anticipated due to the level of information required.  Electronic forms would be sent to new signatories for completion this month.  A date for new council training is still to be confirmed.</p> <p><b>b) Any Reports from Parish Councillors on Meetings/Courses Attended</b>  Cllr Booth reported on the SPCA Executive Meeting on 6<sup>th</sup> May. Membership fees are being reviewed.  Urban areas of Stafford Borough to be parished, meaning all areas on a level playing field.  Update on Local Government re-organisation and possible Strategic Authority for Staffordshire. County owned assets such as land or buildings may be handed to parishes to manage.</p> <p><b>c) Any Reports from Borough and County Councillors</b>  Borough Cllr Spencer advised that the proposed development at land on Horseshoe would be called in if it becomes a formal application.  Advised the Council to apply for a Tree Protection Order on the large Ash Tree on Stafford Road. Cllrs Haycock and Beswick to prepare a statement.  Cllr Haycock thanked Cllr Spencer for his assistance in several planning related matters.</p>
<b>25/063</b>	<p><b>To Discuss Recent Anti-Social Behaviour in the Parish</b></p> <p>The Chief Officer advised the Council that there had been several instances of anti-social behaviour in the village in recent weeks. These have all been reported to the police, who have yet to make contact.  Staff at the Grosvenor Centre have been advised to operate safe working practices and review their lone working practices.  Regular hirers of the venue have been notified of the incident and circumstances surrounding and advised to be vigilant.</p> <p>Cllr Gregory and Chief Officer to draft a letter to the Staffordshire Police Constable.  Additional anti-vandal paint will be applied to the Grosvenor Centre and Youth Club buildings as a deterrent.  Cllr Pearson noted that there had been an increase in graffiti in Gnosall.</p>
<b>25/064</b>	<p><b>To Confirm Amendments to the Standing Orders</b></p> <p>Cllr Gregory advised the Council that following the Standing Orders approval at the Procedures and Health &amp; Safety Committee meeting in March, NALC had issued further amendments to the Orders.</p> <p>The Standing Orders have now been amended in line with the NALC Standing Orders.  Councillors resolved to accept the amended Standing Orders.</p> <p>The Procedures and Health &amp; Safety committee agreed to delay the next review by a month, to allow time for NALC amendments to be received ahead of Standing Order approval in 2026.</p> <p>The next review date will be April 2026.</p>

<b>25/065</b>	<p><b>To Receive Minutes and Reports from Committee and Working Groups</b></p> <p><b>a) Matters Relating to the Planning Committee</b></p> <p>i. Minutes of the meeting held on 8<sup>th</sup> May were received.</p> <p>ii. The Pre Project Board recommended that the Council:</p> <ul style="list-style-type: none"> <li>• thank WH and C&amp;C for their willingness to collaborate with the parish council and residents/local organisations over the past 6 months.</li> <li>• should support them in bringing forward an application for affordable homes on this site.</li> <li>• should continue to work in partnership with residents, local groups and organisations and local authority representatives in a formal Project Board.</li> </ul> <p>It was resolved to accept the Pre Planning Boards recommendation, 10 in favour, 1 against, 1 abstained.</p> <p><b>b) Matters relating to the Resources Committee</b></p> <p>i. Minutes of the meeting held on 29<sup>th</sup> April were received. It was clarified that the Chief Officer would be a signatory on the bank accounts along with the designated councillors. Three quotes had been obtained for the council insurance renewals. Cllr Booth presented the committee’s recommendation to proceed with Zurich Insurance on a fixed 3-year term at a premium of £6699.03. The council resolved to accept the Committees recommendation.</p>
<b>25/066</b>	<p><b>Finance Related Matters</b></p> <p>i. The End of Year Accounts have been completed but were not presented due to a change in the finance reporting structure. The Auditor wanted to clarify the guidance on this change prior to filing.</p> <p>ii. The External Audit takes place on the 28<sup>th</sup> of May and the complete AGAR and Audit will be presented at Junes meeting.</p> <p>iii. Receipts received during April were noted and approved.</p> <p>iv. The payment of direct debits/standing orders (in accordance with Financial Regulations point 6.7) were approved.</p>
<b>25/067</b>	<p><b>Exclusion of Public and Press</b></p> <p>Councillors were advised that following the resignation of Cllr Titley, there are currently two councillor vacancies.</p>
<b>25/068</b>	<p><b>To request Items for the Next Agenda</b></p> <p>AGAR and End of Year Audit Annual Accounting Statements Review delegation arrangements to committees, working groups, staff and other local authorities. Review of arrangements including legal agreements with other local authorities, not for profit bodies and businesses.</p>
<b>25/069</b>	<p><b>To confirm the date and time of the next meeting</b></p> <p>9<sup>th</sup> June 2025 from 7.30pm at the Grosvenor Centre .</p> <p><b>Meeting Closed</b></p> <p>21:04pm</p>

Signed: Cllr G. Gregory

Dated: 12/05/2025