



## **PUBLIC NOTICE**

Open Spaces Committee members are hereby summoned to attend a meeting of the

### **Open Spaces and Burial Ground Committee**

to be held on 24<sup>th</sup> February 2025 at 7.30pm in The Parish Office

#### AGENDA

#### Public Open Forum - 10 minutes maximum

1. To receive apologies and record absences
2. To record any declarations of interest
3. To receive and confirm the minutes of the meetings held on 19<sup>th</sup> November
4. To consider any matters arising not elsewhere on the agenda
5. To discuss any maintenance requirements including:
  - a) Duties to be carried out by the Handyperson
  - b) Management of The Acres
  - c) Bus stop on Brookhouse Road
  - d) Noticeboards
  - e) Burial Ground
6. To discuss the management of the allotment renewals and action required on plots no longer let
7. To receive a report from the Chief Officer
8. To consider any health and safety matters
9. To consider any policy and risk assessment reviews
10. To agree the date and time of the next meeting

Jayne Cooper, Clerk, 19<sup>th</sup> February 2025

**Recording of Parish Council Meetings:** It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting. (Ref: "The Openness of Local Government Bodies Regulations 2014").

**Health & Safety:** Gnosall Parish Council intends to adequately control risks to the health and safety of all parishioners and visitors to the parish, that may be adversely affected its assets, actions or inactions. The control of such risks is the responsibility of all Gnosall Parish Councillors and Gnosall Parish Council staff.