# Gnosall Parish Council

**(Including the wards of Moreton & Knightley)**

**Minutes of the Meeting of Gnosall Parish Council held on Monday 13th October2025 at 7.30pm in The Grosvenor Centre**

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| | **Present** |
| | Cllr Gregory (in the Chair), Cllr Pearson, Cllr Beswick, Cllr Alker, Cllr Haycock, Cllr Sullivan, Cllr Symons, Cllr Knight, Cllr Herbert, Cllr Middleton, Cllr Booth, Cllr Reeves-Riche'<br>J Marshall Chief Officer<br>SBC Cllr Winnington, SBC Cllr Spencer, SCC Cllr Pert |
| | **Open Public Forum** |
| | None present |
| **25/106** | **To Receive Apologies and Record Absences** |
| | Cllr Holmes, Cllr Parry |
| **25/107** | **To Record any Declarations of Interest** |
| | Cllr Pearson declared an interest with regards item 25/112. |
| **25/108** | **To receive and confirm the minutes of the last meeting held on 9th June 2025** |
| | Two typos corrected – date on DRAFT minutes was incorrect- 14th July, should read 8th September. 25/098 c) 2nd paragraph first sentence 'to' should be 'do'. Cllr Booth asserted that her declaration of interest and abstention from the vote on minute no: 25/100 c) recommendation to upgrade GPC staff IT equipment.<br>With those amendments the minutes were confirmed as a true and accurate record and signed by the chair of the meeting. |
| **25/109** | **To consider any matters arising from the minutes** |
| | No matters arising |
| **25/110** | **To Co-opt new councillor to fill vacancy**<br>There had been 1 expression of interest to fill 2 vacancies. The applicant met the criteria to be a Parish Councillor. It was agreed that the applicant should be co-opted. A Declaration of Acceptance of Office were signed and the new member joined the meeting.<br>The Chair welcomed the new member and assigned them a Councillor to act as their mentor. |
| **25/111** | **To receive the following reports:** |
| | **a) The Chief Officers Report**<br>• The Chief Officer gave a brief overview of recent meetings and committees.<br>• New IT equipment for the Parish staff has been purchased with a significant underspend on the budget |

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| | • The External Audit has been completed and documentation is available on the website. The report will be discussed at the next Resources meeting.<br>• The Christmas Carnival planning is well under way with many acts, stalls and activities booked.<br>• The new broadband in the Grosvenor Centre has been installed and the parish office, which is on its own secure network.<br>• The Chair and CO have been invited to attend a presentation on the Stafford Borough Councils preferred option for the Local Government Reorganisation. This is on Monday 10th November. As this conflicts with the next Full Council Meeting, it's proposed that the next council meeting is brought forward to the 3rd November.<br><br>**b) Any reports from Parish Councillors on meetings/courses attended**<br>Cllr Booth attended the SPCA Executive Committee Meeting in September and reported back on matters discussed. There is a Health & Wellbeing Project Officer and toolkit available for Parish use. There was an update on the planned Government Reorganisation which backs the creation of two new unitary councils, one for the East and one for the West of Staffordshire. There is a consultation underway and final proposals are due for submission the government by the 2q8th November 2025.<br><br>**c) Any reports from Borough and County Councillors**<br>Borough Cllr Spencer advised that he intends to call in the outline planning application for land at Horseshoe, Audmore on the grounds of loss of landscape amenity and visual impact, impact on important historical character, impact on the surrounding roads and access routes and impact of flooding on the wider Gnosall area.<br>Cllr Spencer also advised that he had received a report from residents regarding the dangers posed by the prevalence of large agricultural vehicles traversing Mill Lane. The Council will put this on the Agenda for next meeting.<br><br>Borough Cllr Winnington advised that he also intends to call in the land at Horseshoe application for similar reason as Cllr Spence, as well as over development of the village.<br><br>County Cllr Pert gave some detail on the Local Government Reorganisation indicating that the largest cost to councils is adult and child social care, and that ameliorating these costs would form part of the basis of the reorganisation.<br>Cllr Pert is working on flooding issues in the parish with specific reference to Wharf Road. Flooding issue at Hollies Common has been resolved and flooding on Knightley Road is under review. |
| **25/112** | **To report any Highways issues** |
| | • Cllr Pearson reported that parents parking on Lowfield Lane is still causing issues for residents. Double yellow lines where suggested and Cllr Pert was asked if the County Council could support this. He indicated that this might be something that could be |

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| | joint or community funded between the County and Parish Council and will advise the Chief Officer of approximate costs. Cllr. Knight is on the school board of Governors and will raise this issue at the next meeting.<br><br>• Some works have been completed on Outwoods Lane, though the camber is still a major issue. Cllr Pert will look into the issue, Chief Officer to provide report numbers. |
| **25/113** | **To receive minutes and reports from committee and working groups** |
| | **a) Matters relating to the Planning Committee**<br>• To receive the minutes of meeting held on 11th September and 9th October. Cllr Gregory gave a brief synopsis of the meetings and advised that as yet no consultation dates are available for the outline planning permission for Land at Horseshoe, Audmore. As soon as dates are available, the council will request an extension and will arrange a public meeting.<br><br>**b) Matters relating to the Open Spaces & Burial Committee**<br>• To receive the minutes of the meeting held on the 18th September 2025. Cllr Beswick gave a brief synopsis of the meeting.<br>• To ratify the purchase of a new backless steel bench for the bus shelter on Brookhouse Road **£269 excl. VAT – RESOLVED**<br>• To ratify the appointment of an arborist to undertake the professional inspection of all the trees on Parish owned land **£2250 excl. VAT – RESOLVED.**<br>• Cllr Knight advised that the governors had discussed the clearance of the brook on their land and the estate manager would contact the sports club to discuss.<br><br>**c) Matters relating to the Procedures and Health & Safety Committee**<br>• To receive the minutes of the meeting held on the 22nd September 2025.<br>• Cllr Booth was elected as Chair for the coming year, with Cllr Alker as Vice Chair.<br>• Cllr Booth gave a brief synopsis of the meeting.<br>• An IT Policy is now required as part of Assertion 10 and must be in place by April 2026. Cllr Herbert and the Chief Officer are drafting a policy for review by the committee.<br><br>**d) Matters relating to the PRoW Working Group**<br>• To receive the minutes of the meeting held on the 9th July 2025.<br>• Cllr Booth advised that a protocol for the plate making machine has been developed and that the machine is available for other community groups use on request.<br>• The group have successfully cleared a footpath from the Millenium Centre in Moreton. |

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| **25/114** | **Finance related matters** |
| | **a)** Receipts received in August and September were noted. Bank reconciliations for July, August and September were received.<br>**b)** To approve payments of direct debits/standing orders (in accordance with Financial Regulations point 6.7) for October.<br>These were approved and signed by the Chair and Cllr Herbert. |
| **25/115** | **Exclusion of the press and public** |
| | To resolve that in accordance with Sectio 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the press and public be excluded from the meeting.<br>The council considered a matter from an adjoining council. The council resolved that it should be deferred to the Borough Council for consideration. |
| **25/116** | **To request items for the next agenda** |
| | Lowfield Lane parking issues<br>Outwoods Lane<br>Neighbourhood Plan Survey Update |
| **25/117** | **To confirm the date and time of the next meeting** |
| | Due to the Chair and Chief Officer attending the presentation on the local Government Reorganization on the 10th of November, the Council agreed to move the scheduled Council meeting forward by a week.<br>3rd November 2025 from 7.30pm at the Grosvenor Centre. |
| | **Meeting Closed** |
| | 21:02pm |

Signed: ……

Dated: ……

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