



**Gnosall Parish Council**  
(Including the wards of Moreton & Knightley)

**Minutes of the Meeting of Gnosall Parish Council**  
**held on Monday 12<sup>th</sup> January 2026 at 7.30pm in The Grosvenor Centre**

	<b>Present</b>
	Cllr Gregory (in the Chair), Cllr Haycock, Cllr Pearson, Cllr Alker, Cllr Sullivan, Cllr Symons, Cllr Knight, Cllr Herbert, Cllr Middleton, Cllr Beswick, Cllr Parry, Cllr Baker J Marshall Chief Officer SBC Cllr Spencer, SBC Cllr Winnington
	<b>Open Public Forum</b>
	None present
	<b>Welcome from the Chair</b>
	The Chair welcomed councillors back after the festive season and expressed her thanks to everyone's hard work and support of events at the end of 2025, most notably the Christmas Carnival and the Christmas Meals. Both events have received very positive feedback from the community and the Chair commends all who were involved with planning, preparation and delivery of these free community events.
<b>26/001</b>	<b>To Receive Apologies and Record Absences</b>
	Cllr Booth, Cllr Holmes, Cllr Reeves-Riche,' SCC Cllr Pert
<b>26/002</b>	<b>To Record any Declarations of Interest</b>
	None present
<b>26/003</b>	<b>To receive and confirm the minutes of the last meeting held on 9<sup>th</sup> June 2025</b>
	25/130 missing Cllr name, Cllr Alker declared an interest. 25/134 3 <sup>rd</sup> point, line 1 change 'is' to 'are' after Morrisons, line 2 amend Cllr Booth to the Council. Cllr Haycock requested that it be noted that the signage impedes drives visibility exiting the garage forecourt and had offered to investigate. 25/135 a) 'd' added to lodge. With those amendments the minutes were confirmed as a true and accurate record and signed by the chair of the meeting.
<b>26/004</b>	<b>To consider any matters arising from the minutes</b>
	No matters arising.
<b>26/005</b>	<b>To receive the following reports:</b>
	<p><b>a) The Chief Officers Report</b></p> <ul style="list-style-type: none"> <li>• The Chief Officer thanked all Councillors for their support with the Christmas Meals, with special thanks to Cllr Gregory, and caretaker Jon Cooke, who prepared the meals. This community initiative was very successful, with over 40 meals prepared and delivered to residents on Christmas Day. The Christmas Meals are free to residents and funded by community donations.</li> <li>• Advised that both the CO and Cllr Pearson were away for the next Open Spaces Committee meeting and requested to reschedule to February.</li> <li>• Advised that Youth Club were still looking for committee members, Cllr's Gregory, Knight and Baker offered to sit on the committee. Meeting to be arranged for February.</li> </ul>

	<p><b>b) Any reports from Parish Councillors on meetings/courses attended</b> Cllr Baker attended his new Councillor induction training in December.</p> <p><b>c) Any reports from Borough and County Councillors</b> Borough Cllr Spencer advised that the three new Enforcement Officers were on 6-month contracts, working as a team to reduce the backlog. Cllr Spencer will provide their contact details to the council for planning considerations. The enforcement officer responsible for investigating the Daffodil attenuation ponds, has identified that the bunds need lifting in order to achieve the volume required. He will contact the developers with his findings. Cllr Winnington noted that the community carers, nurses and doctors in the parish gave outstanding care and suggested that they be commended for their care to the community.</p>
<b>26/006</b>	<p><b>To report any Highways issues</b></p> <ul style="list-style-type: none"> <li>• Lowfield Lane –Cllr Pert advised by email despite his absence that the verge is owned by Staffordshire County Council. An arborist will assess the impact of the leylandii hedge and advise if this needs to be removed to improve visibility. It was noted that this is further along Lowfield Lane than this issue being considered.</li> <li>• A resident advised that he has struggled to get the grit bins at Gingercroft refilled following the icy weather. He had been contacted by Cllr Gregory and the matter had been resolved and information supplied.</li> <li>• Cllr Haycock advised the council that the Government have agreed a 4-year settlement on road improvements, with funding allocated to all County Councils. This will help Staffordshire County Council repair and maintain the roads, though it was noted that there are over 6000 kilometres of road in Staffordshire to be maintained.</li> <li>• Cllr Beswick advised that Radmore Lane was once again deteriorating. Chief Officer to advise SCC Pert as he was instrumental in getting it resolved previously.</li> <li>• Cllr Symons noted that he had reported fly-tipping at the Crowsnest carpark to the Borough Council and was pleased that it was cleared within two days.</li> <li>• Cllr Sullivan advised that he had reported that all the chevron signs warning of the bend on the A518 into the village on the Stafford side, are missing or not in place due to several accidents on that bend in recent months. Chief Officer to advised SCC Pert and request support in getting these signs reinstated.</li> </ul>
<b>26/007</b>	<p><b>To receive minutes and reports from committee and working groups</b></p> <p><b>a) Matters relating to the Grosvenor and Events Committee</b></p> <ul style="list-style-type: none"> <li>• The Chief Officer gave feedback on the Christmas Carnival - very well received by the community with an estimated footfall across the day of around 1500 residents. A full debrief will take place at the next Grosvenor &amp; Events meeting.</li> <li>• Christmas meals were another success, over 40 meals prepared and delivered, with fantastic community support and spirit. Thanks to Jon Cooke for preparing the meals and to all volunteers who helped prepare and deliver. This is funded by community donations, and the raffle takings.</li> <li>• The kick-off meeting for GFEST 2026 on the 8<sup>th</sup> January 2026, was postponed to the 13<sup>th</sup> January due to the amber weather warnings on the 8<sup>th</sup>.</li> </ul>

	<p><b>b) Matters relating to the Resources and Personnel Committee</b></p> <ul style="list-style-type: none"> <li>• Cllr Sullivan gave an overview of the minutes of the extraordinary meeting held on the 7<sup>th</sup> January 2026, outlining the draft Budget for 2026/27.</li> <li>• The Council unanimously <b>resolved</b> to accept the draft Budget 2026/27.</li> <li>• The Council ratified the proposal to move from BT to a digital service provider following several months of issues with service and support as detailed by the Chief Officer. Digital suppliers will be investigated and a proposal presented at the next Resources meeting in February.</li> </ul>
<b>26/008</b>	<p><b>Finance related matters</b></p> <p><b>a)</b> The financial statements for December were noted.</p> <p><b>b)</b> The payments of direct debits/standing orders (in accordance with Financial Regulations point 6.7) for January were approved.</p>
<b>26/009</b>	<p><b>To receive an update on the hosting of Working Group websites</b></p> <p>The Public Rights of Way hosting issue has been resolved ahead of the org.uk domain expiry this month. Youth Club and BKV just require cover pages on the Parish Website, as do all the working parties, with the Heritage, Gnosall Towpath Restoration and Public Rights of Way groups all requiring their own webpages hosted outside of the Council website. The cover pages will point to these independent pages.</p> <p>Cllr Haycock advised that he had concerns over the solution undertaken and requested a meeting to discuss, which has been granted.</p>
<b>26/010</b>	<p><b>To request items for the next Agenda</b></p>
<b>26/011</b>	<p><b>To confirm the date and time of the next meeting</b></p> <p>9<sup>th</sup> February 2026 from 7.30pm at the Grosvenor Centre.</p>
	<p><b>Meeting Closed</b></p> <p>20.45pm</p>

Signed: Cllr Gregory

Dated: 9<sup>th</sup> February 2026

# Gnosall Parish Council

12 January 2026 (2025-2026)

## PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
367	Cleaning/windows/sanitary	09/12/2025		Gnosall Parish Council		Windows cleaned - parish office	Mr. Sparkle	E	15.00		15.00
382	Sundries	09/12/2025		Gnosall Parish Council		gift card	Amazon	E	50.00		50.00
372	Christmas	11/12/2025		Gnosall Parish Council		refund	Palhire	S	-328.12	-65.62	-393.74
373	Subscriptions	16/12/2025		Gnosall Parish Council		microsoft 365 subs	Microsoft	S	8.74	1.75	10.49
374	Christmas	17/12/2025		Gnosall Parish Council		amazon	Amazon	S	3.57	0.72	4.29
375	Printing and stationery	19/12/2025		Gnosall Parish Council		Stationary	Amazon	S	24.78	4.96	29.74
377	Employment Costs	19/12/2025		Gnosall Parish Council		NI & PAYE	Staffordshire Parish Council	E	-1,058.69		-1,058.69
376	Subscriptions	29/12/2025		Gnosall Parish Council		Amazon prime	Amazon	S	7.49	1.50	8.99
380	Gas - Grosvenor	29/12/2025		Gnosall Parish Council		Gas bill	eon next	S	131.88	26.38	158.26
385	Printing and stationery	31/12/2025		Gnosall Parish Council		photocopier support	XBM Limited	S	17.99	3.60	21.59
389	Printing and stationery	01/01/2026		Gnosall Parish Council		photocopier support	Grenke Leasing Ltd	E	110.00		110.00
401	IT maintenance	02/01/2026		Gnosall Parish Council		IT Maintenance	Alan Baker System Consult	E	39.00		39.00
400	Water - Grosvenor	02/01/2026		Gnosall Parish Council		Water bill	Waterplus	E	330.22		330.22
402	Printing and stationery	06/01/2026		Gnosall Parish Council		photocopier support	Grenke Leasing Ltd	S	187.77	37.55	225.32
379	Electricity - Grosvenor	07/01/2026		Gnosall Parish Council		electricity	eon next	S	891.20	178.24	1,069.44
381	Electricity - Grosvenor	07/01/2026		Gnosall Parish Council		electricity	eon next	S	421.28	84.26	505.54
404	Brown Bin (Grosvenor)	08/01/2026		Gnosall Parish Council		Brown Bin Collectin	Stafford Borough Council	E	87.00		87.00
404	Brown Bin (Burial)	08/01/2026		Gnosall Parish Council		Brown Bin Collectin	Stafford Borough Council	E	43.50		43.50
333	Christmas Lights	09/01/2026		Gnosall Parish Council		lighting	Amazon	S	14.16	2.83	16.99
403	Cleaning/windows/sanitary	10/01/2026		Gnosall Parish Council		Cleaning materials	Amazon	S	22.35	4.47	26.82
405	Employment Costs	12/01/2026		Gnosall Parish Council		NI & PAYE	Gnosall parish council	E	6,594.24		6,594.24
406	Employment Costs	12/01/2026		Gnosall Parish Council		NI & PAYE	Gnosall parish council	E	1,058.69		1,058.69
396	Subscriptions	12/01/2026		Gnosall Parish Council		scribe allotments	Scribe 2000 Ltd	S	19.00	3.80	22.80
390	Cleaning/windows/sanitary	12/01/2026		Gnosall Parish Council		Cleaning materials	ESPO	S	62.50	12.50	75.00
398	Grosvenor equip/repairs/labour	12/01/2026		Gnosall Parish Council		materials	laura pearson	E	54.40		54.40
397	Tree Inspections	12/01/2026		Gnosall Parish Council		Tree Survey	Morfe Valley Arboriculture	S	2,250.00	450.00	2,700.00
<b>Total</b>									<b>11,057.95</b>	<b>746.94</b>	<b>11,804.89</b>

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Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
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Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*