



## **Gnosall Parish Council**

**(including the wards of Moreton & Knightley).**

### **Minutes of the meeting of the Events Committee**

**held at 19:30 hours on Tuesday 4<sup>th</sup> October 2022 in the Parish Office.**

#### **Present.**

Councillor Booth; Councillor Emsley; Councillor Gregory; Councillor Payne; & Councillor Simkin, together with the Council Support Officer, Stu Ridgewell.

#### **Public Open Forum - 5 minutes maximum.**

No members of the public were present.

#### **1. To Elect a Chair and Vice-Chair for the Civic Year 2022-23.**

Councillor Simkin was unanimously elected as Chair and Councillor Payne was unanimously elected as Vice-Chair.

#### **2. To Receive Apologies and Record Absences.**

Apologies were received and accepted from Councillor Mills and Councillor Ingram. Councillor Holmes and Reverend Hudson were not present.

#### **3. To Record Any Declarations of Interest.**

There were no interests declared.

#### **4. To Formulate a Plan for the Christmas Lights Switch-On Event, on Saturday 26<sup>th</sup> November 2022.**

#### **Entertainment.**

The CSO informed the committee that he had attempted to make contact with the children's entertainer, Pee Wee, but has received no reply as yet, despite repeated attempts.

**Action:** Councillor Simkin agreed to make further attempts to contact Pee Wee.

#### **Town Crier.**

Councillor Simkin believed that the Town Crier was already aware of the event date. The committee were unanimous in their decision for the Town Crier to attend.

**Action:** The CSO agreed to ask the Clerk to book the Town Crier.

### **Christmas Trees.**

The amount of trees required for 2022 was discussed. The CSO stated that John Hall would be asked if he will help with erecting the trees again and that the trees needed to be delivered by Friday 18<sup>th</sup> November. It was also highlighted by the CSO that a fabric tree was being made by local craft group for Grosvenor Centre Foyer.

**Resolution:** The committee unanimously agreed that five trees would be required for Moreton, Knightley, The Grosvenor Centre, Sellman Street and the Royal Oak. It was also decided that a tree would not be provided for the Village Green.

**Action:** Councillor Gregory agreed to speak with Councillor Greatrex about the possibility of sourcing the trees from the Norbury Estate this year.

### **Christmas Tree Lights.**

It was noted that the trees at Moreton, Knightley and the Royal Oak are powered from the mains supply, but batteries powered those at the Grosvenor Centre and Sellman Street.

**Action:** Councillor Payne agreed to speak with the Mr Prince to determine the necessary battery charging regime. The Committee agreed to formulate a rota for charging and replacing the batteries.

### **Music & Audio.**

**Action:** Councillor Gregory agreed to ask Mr Alker if he would be able to provide music and the facility for audio announcements.

### **Grotto.**

It was unanimously agreed that an inflatable Grotto would not be hired this year, and that Councillor Payne, as Santa, would appear from the chair store and distribute advent calendars to children.

### **School Choir**

A preference was expressed for the school choir to sing at the event.

**Action:** The CSO agreed to ask the Clerk to make contact with the school.

### **Scouts.**

Councillor Simkin stated that the Scouts were already aware and penciled in for providing food at the event as they always do.

**Action:** Councillor Simkin to confirm the attendance of the Scouts.

### **Drinks.**

It was agreed that Squash be provided for children and Mulled Wine for adults.

### **Competition.**

It was agreed to not arrange a competition this year.

### **Goody Bags.**

It was agreed to provide advent calendars, rather than goody bags this year.

### **Publicity.**

**Action:** The CSO agreed to inform parishioners of the event in the normal way through notice boards, Facebook, newsletters and local shops.

### **Shopping List.**

**Action:** Councillor Gregory agreed to source ingredients for the Mulled Wine and speak with Councillor Tomkinson regarding the purchase of sausages for the Scouts to cook. Councillor Simkin agreed to acquire the Advent Calendars and Squash.

### **Tombola and Other Stalls.**

It was agreed to not have any stalls at this year's event.

## **5. To Consider a Date and Possible Events for GFest 2023.**

After much discussion, it was decided that GFest 2023 would run from Friday 14<sup>th</sup> July, to coincide with CFest, until Sunday 23<sup>rd</sup> July 2023. Councillor Booth asked that the allocation of funds and a debrief for GFest 2021 feature in the Agenda for the next meeting.

## **6. To Consider Options for Celebrating the Coronation of King Charles III in 2023.**

The CSO stated that it was currently considered a possibility that the coronation may be in early June 2023.

**Action:** The CSO agreed to determine a possible budget from the Clerk for a possible event around the coronation of King Charles III.

## **7. To Consider the Committee's Terms of Reference.**

After following discussion of the draft presented to the Committee, it was decided that some amendments be made.

**Action:** Councillor Gregory agreed to provide an updated draft.

## **8. To Agree the Date and Time of the Next Meeting.**

The next meeting was agreed as being at 19:30 hours on Monday 31<sup>st</sup> October 2022. The Committee requested that the CSO determine from the Clerk the available funds for all upcoming events.

The meeting was closed by the Chair at 20:55 hours.