



## **Gnosall Parish Council**

**(including the wards of Moreton & Knightley).**

### **Minutes of the Events Committee Meeting**

**held at 19:30 hours on Monday 5<sup>th</sup> December 2022 in the Parish Office.**

#### **Present.**

Councillor Simkin; Councillor Emsley; Councillor Gregory; Councillor Ingram and Councillor Mills, together with the Council Support Officer, Stu Ridgewell.

#### **Public Open Forum - 5 minutes maximum.**

No members of the public were present.

#### **1. To Receive Apologies and Record Absences.**

Apologies were received and accepted from Councillor Booth; Councillor Buckless Councillor Holmes & Councillor Payne.

#### **2. To Record any Declarations of Interest.**

No declarations were made.

#### **3. To Receive and Confirm the Minutes of the Meeting Held on Tuesday 22<sup>nd</sup> November 2022.**

The minutes were unanimously approved as a true and accurate record.

#### **4. To Discuss the Christmas Lights Event 2022.**

It was agreed that the event went well and ran smoothly. It was agreed to maintain the same format for 2023 in respect of:

- i. timings (16:00 - 17:00 & 16:45 - 17:45, with the light being switched on in the overlap),
- ii. ticketing,
- iii. the pantomime actors (or similar),
- iv. cake raffle,
- v. children's entertainer, and
- vi. the location of the Scouts' Hotdog Stall.

It was also agreed for 2023, to:

- vii. have fewer sausages and advent calendars, as well as less mulled wine,
- viii. decorate 'Santa's Chair',
- ix. free the cover on the power post adjacent to the flagpole,
- x. ensure the batteries are trickle-charged throughout the year, and
- xi. order coloured lights for the tree at the Royal Oak.

**5. To Consider any Health & Safety Matters.**

It was acknowledged work on the Risk Assessments for the placement of lights on the Christmas Trees and for the Christmas Lights Event would be completed before the 2023 event.

**6. To Agree the Date and Time of the Next Meeting.**

19:30 hours on Tuesday 24<sup>th</sup> January 2023, at the Parish Office.

The meeting was closed by the Chair at 19:56 hours.