



**Gnosall Parish Council**  
(Including the wards of Moreton & Knightley)

**Minutes of the Meeting of Gnosall Parish Council**  
held on Monday 9<sup>th</sup> February 2026 at 7.30pm in The Grosvenor Centre

	<p><b>Present</b></p> <p>Cllr Gregory (in the Chair), Cllr Haycock, Cllr Pearson, Cllr Sullivan, Cllr Symons, Cllr Herbert, Cllr Beswick, Cllr Parry, Cllr Baker, Cllr Booth, Cllr Holmes, J Marshall Chief Officer SBC Cllr Spencer,</p>
	<p><b>Open Public Forum</b></p> <p>None present</p>
<b>26/012</b>	<p><b>To Receive Apologies and Record Absences</b></p> <p>Cllr Alker, Cllr Middleton, Cllr Reeves-Riche', Cllr Knight, SCC Cllr Pert, SBC Cllr Winnington</p>
<b>26/013</b>	<p><b>To Record any Declarations of Interest</b></p> <p>None declared</p>
<b>26/014</b>	<p><b>To receive and confirm the minutes of the last meeting held on 9<sup>th</sup> June 2025</b></p> <p>26/006 point 2 - the matter 'had been resolved' add missing words, point 3 Cllr Haycock 'advised', add missing 'd'. With those amendments the minutes were confirmed as a true and accurate record and signed by the chair of the meeting.</p>
<b>26/015</b>	<p><b>To consider any matters arising from the minutes</b></p> <p>Cllr Gregory expressed thanks to SCC Cllr Jeremy Pert for the assistance given in several Highways issues raised in January - notably the County Council's response to the missing chevrons on the A518 and the repair of potholes on Brookhouse Way near the Doctor's Surgery.</p>
<b>26/016</b>	<p><b>To receive the following reports:</b></p> <p><b>a) The Chief Officers Report</b></p> <ul style="list-style-type: none"> <li>• The Chief Officer gave a brief overview of recent meetings and committees.</li> <li>• The Chief Officer noted that Stafford Borough Council have calculated the Tax Base for 2026/27 with the precept increasing by 3.2% or £2.88 per Band D property.</li> <li>• The Chief Officer will seek councillor availability in March/April to hold a Business Plan Meeting to discuss the long-term goals of the council.</li> <li>• Advised that the Internal Auditor is in the office on the 17<sup>th</sup> to begin preparations for the Year End.</li> </ul>

	<p><b>b) Any reports from Parish Councillors on meetings/courses attended</b> None attended.</p> <p><b>c) Any reports from Borough and County Councillors</b> Borough Cllr Spencer advised that enforcement officers are checking the approved plans and calculations of the attenuation ponds at Tulip/Daffodil against the current design to see if the two-pond design superseded the original single pond with a sufficient case to support the change. He advised that a new framework has been put into place for the enforcement team with the view to expedite and set parameters for assessing cases and reduce the backlog.</p>
<b>26/017</b>	<p><b>To report any Highways issues</b></p> <ul style="list-style-type: none"> <li>• Lowfield Lane -Cllr Pert advised by email that County Highways have made the assessment that the access and egress to those properties should be sufficient for the local residents to go into and out of their own properties safely. The residents are advised to create a turning circle or hammer-head design within the property boundary to allow them entry and exit to the premises in forward gear.</li> <li>• Cllr Pert has contacted Highways regarding the missing/broken chevron signs warning of the bend on the A518 into the village on the Stafford side. Awaiting a response.</li> <li>• Chief Officer to contact Cllr Pert with regards potholes on the High Street, Brookhouse Way near the Station road roundabout and at the surgery. And advise that the Loop road is being largely covered in mud creating dangerous driving conditions and masking potholes.</li> <li>• Outwoods Lane - No update.</li> </ul>
<b>26/018</b>	<p><b>To receive minutes and reports from committee and working groups</b></p> <p><b>a) Matters relating to the Grosvenor and Events Committee</b></p> <ul style="list-style-type: none"> <li>• The notes from the GFEST Kick-off meeting held on the 13<sup>th</sup> January were received.</li> </ul> <p><b>b) Matters relating to the Planning Committee</b></p> <ul style="list-style-type: none"> <li>• The DRAFT minutes of the meeting held on the 15<sup>th</sup> of January were presented.</li> <li>• Cllr Gregory gave an update on the Land off Gorse Lane application, advising that the council would support residents questioning the delay in actioning enforcement on previous refusals. Cllr Gregory wrote a letter of support on behalf of the council.</li> </ul> <p><b>c) Matters relating to the Resources and Personnel Committee</b></p> <ul style="list-style-type: none"> <li>• The DRAFT minutes of the meeting held on the 4<sup>th</sup> February 2026 were presented.</li> <li>• The Council ratified the recommendation to move the phone and broadband service from BT to Fibre Telecoms.</li> <li>• The Council ratified the proposal to move the gas supply from Eon to EDF Energy.</li> </ul>

	<p><b>d) Matters relating to the Open Spaces and Burial Ground Committee</b></p> <ul style="list-style-type: none"> <li>• The DRAFT minutes of the meeting held on the 5<sup>th</sup> February 2026 were presented.</li> <li>• The Council ratified the recommendation to purchase new aluminium noticeboards for the Village Green and Allotments at a cost of <b>£1855.00 + VAT.</b></li> <li>• The Council ratified the replacement of the basket swing at Chippy Jumps at a cost of <b>£4473.00 + VAT.</b></li> </ul>
<b>26/019</b>	<p><b>Finance related matters</b></p> <p><b>a)</b> The financial statements for January 2026 and the bank reconciliations for December 2025 and January 2026 were received.</p> <p><b>b)</b> The payments of direct debits/standing orders (in accordance with Financial Regulations point 6.7) for February were approved.</p>
<b>26/020</b>	<p><b>To request items for the next Agenda</b></p>
<b>26/021</b>	<p><b>To consider the recommendation to instal solar panels on the Grosvenor Centre and agree the submission of a planning application for the installation.</b></p> <p>The Recommendation was deferred to the meeting in March. A planning application for Lawful Development will be submitted in the interim.</p>
<b>26/022</b>	<p><b>To confirm the date and time of the next meeting</b></p> <p>9<sup>th</sup> February 2026 from 7.30pm at the Grosvenor Centre.</p>
	<p><b>Meeting Closed</b></p> <p>20.35pm</p>

Signed: Cllr Gregory

Dated: 9<sup>th</sup> March 2026

# Gnosall Parish Council

9 February 2026 (2025-2026)

## PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
436	Grosvenor equip/repairs/labour	14/01/2026		Gnosall Parish Council		Cleaning materials	Amazon	S	3.12	0.63	3.75
435	Grosvenor equip/repairs/labour	14/01/2026		Gnosall Parish Council		Cleaning materials	Amazon	S	11.16	2.23	13.39
411	Subscriptions	16/01/2026		Gnosall Parish Council		microsoft 365 subs	Microsoft	S	8.74	1.75	10.49
414	Phone and Broadband	16/01/2026		Gnosall Parish Council		broadband	Voneus Ltd	S	24.99	5.00	29.99
413	Grosvenor equip/repairs/labour	16/01/2026		Gnosall Parish Council		Cleaning materials	Amazon	S	97.63	19.53	117.16
412	Christmas Lights	16/01/2026		Gnosall Parish Council		stage hire	IG Stage Hire	S	316.40	63.28	379.68
430	Bank Charges	18/01/2026		CFest		Bank charge	Lloyds Bank	E	4.25		4.25
429	Bank Charges	18/01/2026		Public Rights of Way		Bank charge	Lloyds Bank	E	4.25		4.25
428	Bank Charges	18/01/2026		Grosvenor Centre Ac		Bank charge	Lloyds Bank	E	4.25		4.25
427	Bank Charges	18/01/2026		Allotments		Bank charge	Lloyds Bank	E	4.25		4.25
378	Gas - Grosvenor	28/01/2026		Gnosall Parish Council		gas	eon next	E	158.26		158.26
410	Phone and Broadband	29/01/2026		Gnosall Parish Council		Phone and broadband	BT	S	9.59	1.92	11.51
409	Subscriptions	29/01/2026		Gnosall Parish Council		Amazon prime	Amazon	S	7.49	1.50	8.99
434	Printing and stationery	31/01/2026		Gnosall Parish Council		photocopier support	XBM Limited	S	17.99	3.60	21.59
408	IT maintenance	02/02/2026		Gnosall Parish Council		IT Maintenance	Alan Baker System Consult	E	39.00		39.00
441	Water - Grosvenor	02/02/2026		Gnosall Parish Council		Water bill	Waterplus	L	314.50	15.72	330.22
440	Printing and stationery	05/02/2026		Gnosall Parish Council		Sundries	Amazon	S	24.63	4.94	29.57
440	Grosvenor equip/repairs/labour	05/02/2026		Gnosall Parish Council		Sundries	Amazon	S	36.32	7.26	43.58
416	External Audit Fee	09/02/2026		Gnosall Parish Council		external audit	Mazars	S	420.00	84.00	504.00
415	Licences - Grosvenor	09/02/2026		Gnosall Parish Council		gambling license	Stafford Borough Council	E	20.00		20.00
422	IT maintenance	09/02/2026		Gnosall Parish Council		reimbursement	Chris Herbert	E	114.85		114.85
437	Electricity - Grosvenor	09/02/2026		Gnosall Parish Council		electricity bill	eon next	S	373.80	74.76	448.56
421	Councillor Training	09/02/2026		Gnosall Parish Council		SPCA training	SPCA	S	40.00	8.00	48.00
425	Christmas	09/02/2026		Gnosall Parish Council		reimbursement	Laura Pearson	E	34.00		34.00
418	SCRIBE	09/02/2026		Gnosall Parish Council		Scribe accounts renewal	SCRIBE	S	273.60	54.72	328.32
418	SCRIBE	09/02/2026		Gnosall Parish Council		Scribe accounts renewal	SCRIBE	S	19.00	3.80	22.80
423	Grosvenor equip/repairs/labour	09/02/2026		Gnosall Parish Council		reimbursement	Gail Gregory	E	12.00		12.00
420	Grosvenor equip/repairs/labour	09/02/2026		Gnosall Parish Council		electrical work at Grosvenor	RWS Electrical	S	225.00	45.00	270.00
417	Grosvenor equip/repairs/labour	09/02/2026		Gnosall Parish Council		window cleaning	Mr. Sparkle	E	15.00		15.00
426	PAT Testing	09/02/2026		Gnosall Parish Council		Pat testing	Staffordshire Portable Appl	S	219.00	43.80	262.80
425	youth club	09/02/2026		Gnosall Parish Council		reimbursement	Laura Pearson	E	24.27		24.27
432	Employment Costs	10/02/2026		Gnosall Parish Council		NI & PAYE	Gnosall parish council	E	6,510.24		6,510.24

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
								<b>Total</b>	<b>9,387.58</b>	<b>441.44</b>	<b>9,829.02</b>

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role*