



## **Gnosall Parish Council**

**(including the wards of Moreton & Knightley).**

### **Minutes of the meeting of the Grosvenor Centre Committee**

**held on 9<sup>th</sup> August 2022 at 19:30 hours at the Parish Office.**

#### **Present.**

Councillor Emsley, Councillor Gregory, Councillor Mills, Councillor Payne, Councillor Powell & Councillor Simkin, together with the Council Support Officer, Stu Ridgewell.

#### **Public Open Forum - five minutes maximum.**

No members of the public were present.

#### **1. To Receive Apologies and Record Absences.**

Councillor Johnstone was not present.

#### **2. To Record Any Declarations of Interest.**

Councillor Simkin declared an interest in relation to staff at the Grosvenor Centre.

#### **3. To Receive and Confirm the Minutes of the Meeting Held on 27<sup>th</sup> July 2022.**

The minutes were approved as a true and accurate record. Councillor Mills and Councillor Powell abstained as they had not been present at the last meeting.

Councillor Gregory asked if any progress had been made with B's Blinds. Stu Ridgewell said that none had been made as yet.

**Action:** CSO to liaise with B's Blinds concerning repairs to the blinds for the high-level windows in the Coffee Lounge.

#### **4. To Decide Upon a Revision of Hire Charges.**

Councillor Emsley reported that he had met with the CSO, Stu Ridgewell and formulated a proposal on hire charges that takes into account increasing energy costs and possible damages.

**Resolution:** After lengthy discussion, it was agreed to Increase all proposed increases on a six-month trial basis, accept that for the Brearley Room, for which an increase to £7.50 per hour was agreed.

**Action:** The CSO agreed to report back to Committee, once the new booking system was ready for testing, prior to launch on the website.

#### **5. To Decide Upon Further Refurbishment Projects.**

It was requested that the following be added to the list of refurbishment projects:

- i. New cupboards in both kitchens.
- ii. A new water boiler for drinks in the Large Kitchen.

### **Urinals.**

Councillor Mills reported that he had requested quotes from three companies for replacement urinals, but only one, Dan Mattocks, had taken the trouble to reply with a quote.

**Resolution:** Committee unanimously accepted the quote of £1,000 +VAT for the replacement of the urinals in the men's toilets from Dan Mattocks.

**Action:** The CSO agreed to liaise with Dan Mattocks to agree a date for the commencement of works.

### **Painting & Decorating.**

Committee discussed the quote from KRM. No other quotes had been forthcoming as yet.

**Action:** Councillor Powell agreed to seek a quote from Trevor Smith, a local painter and decorator

**Action:** The CSO agreed to seek a revised quote from KRM to include the painting, rather than varnishing of all woodwork.

### **Coffee Lounge Carpet.**

Committee considered three quotes for the replacement of the carpet. A preference was expressed for carpet tiles. A question arose as to whether the quote submitted by Carpet Loom took into account any work that may be necessary to the floor beneath the existing carpet.

**Action:** The CSO agreed to seek clarification from Carpet Loom.

### **Old Furniture.**

Councillor Gregory informed the Committee that she had made enquiries with a local charitable organization, which would purchase the four Ercol tables from the Brearley Room for a total of £100.

**Resolution:** Committee unanimously agreed to the sale of the Ercol tables.

**Action:** Councillor Gregory agreed to contact the organization to arrange for the collection of the tables.

Committee members reported that they had arranged a visit between themselves to visit Trent Furniture in Leicester on Monday 15<sup>th</sup> August, to look at new furniture for the Coffee Lounge.

## **6. To Consider Revised Conditions of Hire.**

**Resolution:** Following discussion, it was decided to accept the new Conditions of Hire, provided that the current section 9 be removed and section 8 be re-written to reflect payment arrangements for the new booking system.

**Action:** The CSO agreed to formulate a new entry for section 8.

## **7. To Agree the Date and Time of the Next Meeting.**

23<sup>rd</sup> August 2022 was agreed as the date of the next meeting, to focus upon refurbishment projects.

The meeting was closed by the Chair at 20:34 hours.