



## **Gnosall Parish Council**

**(including the wards of Moreton & Knightley).**

### **Minutes of the Events Committee Meeting**

**held at 19:30 hours on Tuesday 11<sup>th</sup> July 2023 in the Parish Office.**

#### **Present.**

Councillor Simkin; Councillor Gregory; Councillor Buckless; Councillor Haycock; Councillor Ingram and Councillor Mills, together with the Council Support Officer, Stu Ridgewell.

#### **Public Open Forum - 5 minutes maximum.**

There were no members of the public present.

#### **1. To Receive Apologies and Record Absences.**

Apologies were received from Councillor Booth; Councillor Holmes and Councillor Symons. Reverend Hudson was not present.

#### **2. To Record any Declarations of Interest.**

Councillor Buckless declared in interest in being a member of the school's PTFA.

Councillor Haycock declared an interest as he operates an events listing website.

#### **3. To Receive and Confirm the Minutes of the Meeting Held on Tuesday 27<sup>th</sup> June 2023.**

Councillor's Gregory & Mills abstained from voting as they were not present at the previous meeting. The minutes were otherwise approved as a true and accurate record.

#### **4. To Discuss Final Preparations for GFest, Friday 14<sup>th</sup> July to Sunday 23<sup>rd</sup> July 2023.**

All events were discussed and final minor actions were agreed.

Councillor Haycock was thanked for the GFest website and continuing social media promotion of GFest. It was acknowledged that both were proving to be valuable assets to the individual events and GFest as a whole.

#### **5. To Consider any Health & Safety Matters.**

The CSO said that he had now received Risk Assessments, where applicable and not covered by other Risk Assessments (e.g., for the Grosvenor Centre), for all events.

#### **6. To Agree the Date and Time of the Next Meeting.**

19:30 hours on Tuesday 8<sup>th</sup> August 2023, at the Parish Office, for a GFest debrief.

The meeting was closed by the Chair at 20:50 hours.