PUBLIC NOTICE

Open Spaces Committee members are hereby summoned to attend a meeting of the

Open Spaces Committee

to be held Monday 17th January 2022 at 7.30pm in The Grosvenor Centre

AGENDA

Public Open Forum - 5 minutes maximum

1. To receive apologies and record absences

2. To record any declarations of interest

3. To receive and confirm the minutes of the meeting held on 13th December 2022

4. To consider any matters arising not elsewhere on the agenda

5. To review the list of outstanding jobs as detailed in the Clerk's report to Council on 10th January and agree an action plan.

6. To carry out the annual review of the Terms of Reference.

7. To agree the date and time of the next meeting

To exclude members of the press and public whilst confidential information is discussed

8. To agree budget requirements for 2022/23

Signed Jayne Cooper, Clerk, 10th January 2022

Recording of Parish Council Meetings

It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting. (Ref: "The Openness of Local Government Bodies Regulations 2014").