



## **PUBLIC NOTICE**

Health & Safety Committee members are hereby summoned to attend a meeting of the

### **Health & Safety Committee**

to be held at 19:30 hours on Tuesday 18<sup>th</sup> July 2023, in the Parish Office.

### **AGENDA**

#### **Public Open Forum - 5 minutes maximum**

- 1. To Elect a Chair and Vice-Chair.**
- 2. To Receive Apologies and Record Absences.**
- 3. To Record any Declarations of Interest.**
- 4. To Receive and Confirm the Minutes of the Meeting Held on Tuesday 18th April 2023.**
- 5. To Receive a Report on Fire Alarm Checks.**
- 6. To Consider Risk Assessments Recently Completed for:**
  - the Grosvenor Centre (Fire and General), and
  - the Handyman Store.
- 7. To Receive an Update on Maintenance Works.**
- 8. To Review the Following:**
  - the Play Parks Risk Assessment Template,
  - the Risk Assessment Policy and
  - the Revised Risk Assessment for the Grosvenor Centre.
- 9. To Consider a Review of the Risk Assessments for the Placement of Lights on the Parish Christmas Trees and for the Christmas Tree Lights Event.**
- 10. To Agree the Date and Time of the Next Meeting.**

**Signed:** Stuart Ridgewell, Council Support Officer. Wednesday 12<sup>th</sup> July 2023.

#### **Health & Safety.**

Gnosall Parish Council intends to adequately control risks to the health and safety of all parishioners and visitors to the parish that may be adversely affected by its assets, actions or inactions. The control of such risks is the responsibility of all Gnosall Parish Councillors and Gnosall Parish Council staff.

#### **Recording of Parish Council Meetings**

It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting. (Ref: "The Openness of Local Government Bodies Regulations 2014").