



PUBLIC NOTICE

Personnel Committee members are hereby summoned to attend a meeting of the

Personnel Committee

on Monday 18th September 2023 at 10am in the Parish Office

AGENDA

Public Open Forum - 5 minutes maximum

To exclude members of the public and press due to the confidential nature of the business to be transacted, namely staff matters

1. To elect a Chair and Vice Chair
2. To receive apologies and record absences
3. To record any declarations of interest
4. To receive and confirm the minutes of the meeting held on 7th November 2022
5. To consider any matters arising not elsewhere on the agenda
6. To report on any staffing matters including appraisals
7. to receive an update from the Pensions Regulator
8. To consider any policies scheduled for review (Sickness Policy)
9. To consider any Health and Safety matters
10. To agree staffing costs for the 2024/25 budget
11. To agree the date and time of the next meeting

Signed Jayne Cooper, Clerk, 13th September 2023

Recording of Parish Council Meetings

It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting. (Ref: "The Openness of Local Government Bodies Regulations 2014").

Health & Safety: Gnosall Parish Council intends to adequately control risks to the health and safety of all parishioners and visitors to the parish, that may be adversely affected by its assets, actions or inactions. The control of such risks is the responsibility of all Gnosall Parish Councillors and Gnosall Parish Council staff.