



## **Gnosall Parish Council**

**(including the wards of Moreton & Knightley).**

### **Minutes of the meeting of the Grosvenor Centre Committee**

**held on Tuesday 27<sup>th</sup> September 2022 at 19:00 hours in the Parish Office.**

#### **Present.**

Councillor Emsley; Councillor Gregory; Councillor Payne; Councillor Johnstone (from 19:24 hours) & Councillor Simkin, together with the Council Support Officer, Stu Ridgewell.

#### **Public Open Forum - 5 minutes maximum.**

No members of the public were present.

#### **1. To Receive Apologies and Record Absences.**

Apologies were received and accepted from Councillor Mills & Councillor Powell.

#### **2. To Record Any Declarations of Interest.**

Councillor Simkin declared an interest in relation to staff at the Grosvenor Centre.

#### **3. To Receive and Confirm the Minutes of the Meeting Held on 23<sup>rd</sup> August 2022.**

The minutes were approved as a true and accurate record.

#### **4. To Consider any Matters Arising, Not Featured Elsewhere on the Agenda.**

#### **Electrical Faults.**

It was identified that a number of electrical faults remained unresolved inside and outside the Grosvenor Centre. Councillors were informed by the CSO that the regular electrician was unable to assist, but that other electricians were being actively pursued. Councillors suggested local electricians that may be able to assist.

#### **CCTV.**

It was acknowledged that the CCTV system was incomplete due to vandalism. It was proposed that the system be overhauled or replaced to provide better coverage around the Grosvenor and it was unanimously agreed that local providers be asked to quote for the necessary work.

**Action:** The CSO was asked to seek quotes from local providers.

#### **Anti-Vandal Paint.**

The application of the paint already acquired by the council was discussed and it was decided that the handman be asked to apply it to the soffit above the chair store fire escape and the soffits around the Youth Club.

**Action:** The CSO was asked to schedule the work for the handyman.

\*19:24: Councillor Johnstone arrived.

### **Ethernet Cable.**

It was acknowledged that an ethernet cable was required between the parish office and the Grosvenor Centre to hardwire the connection to the heating system, that was currently wireless, as this was proving to be problematic. Councillor Emsley stated that he was happy to attempt the running of the cable. It was unanimously agreed that Councillor Emsley do so, with the assistance of Councillors Gregory and Payne, with Mr Alan Baker supervising.

## **5. To Receive Updates on Refurbishment Projects.**

### **Coffee Lounge Carpet.**

It was acknowledged that the carpet tiles in the Coffee Lounge had now been laid and were a marked improvement.

### **Redecoration Colour Schemes.**

Possible colour schemes were discussed at length and it was agreed that KRM paint test patches on the walls to allow a final decision to be made.

**Action:** Councillor Emsley agreed to continue liaising with KRM regarding the colour schemes.

### **Urinals.**

It was acknowledged that the fitting of the new urinals in the men's toilet was scheduled for 14<sup>th</sup> December 2022.

### **Roofs Tiles.**

It was identified that there were some tiles that had either slipped or were missing from the roof and it was agreed that local contractors be asked to quote for the necessary work to be done.

**Action:** The CSO was asked to seek quotes from local providers.

### **Toilet Roll Holders & Air Fresheners.**

Councillor Gregory stated that she was still awaiting a reply from PHS regarding the toilet roll holders and reported that the air fresheners supplied by PHS were still unsatisfactory.

**Action:** Councillor Gregory agreed to ask PHS to remove the air fresheners and seek an alternative supplier for both the Toilet Roll Holders and Air Fresheners.

### **Large Kitchen Oven & Water Boiler.**

The prices and specifications of the ovens and water boilers offered by a national online supplier were discussed. It was requested that a local supplier be contacted to see if they are able to offer competitive quotes.

**Action:** The CSO was requested to make contact with a local supplier for quotes.

## **6. To Decide Upon Further Refurbishment Projects.**

It was decided to defer consideration of further projects until the next meeting, when more of the ongoing projects may be complete.

## **7. To Receive an Update of the New Booking System.**

The CSO provided a brief update regarding testing and population of the booking system.

**8. To Receive an Update on Health & Safety Matters.**

An update on the latest completed Risk and Fire Risk Assessments was provided by Councillor Gregory.

**9. To Consider Amendment to the Conditions of Hire.**

Councillor Gregory outlined the minor amendments made to the current Conditions of Hire.

**Resolution:** It was unanimously agreed that the new Conditions of Hire be adopted forthwith.

**10. To Agree the Date and Time of the Next Meeting.**

The next meeting was agreed as being at 19:30 hours on Tuesday 25<sup>th</sup> October 2022.

The meeting was closed by the Chair at 20:04 hours.