



Gnosall Parish Council

(including the wards of Moreton & Knightley).

Minutes of the Events Committee Meeting

held at 19:30 hours on Tuesday 28th February 2023 in the Parish Office.

Present.

Councillor Simkin (chair); Councillor Buckless; Councillor Booth; Councillor Gregory; Councillor Ingram; Councillor Mills and Councillor Payne, together with the Council Support Officer, Stu Ridgewell.

Public Open Forum - 5 minutes maximum.

No members of the public were present.

1. To Receive Apologies and Record Absences.

Apologies were received and accepted from Councillor Emsley and Councillor Holmes.

2. To Record any Declarations of Interest.

No declarations were made.

3. To Receive and Confirm the Minutes of the Meeting Held on Tuesday 24th January 2023.

The minutes were unanimously approved as a true and accurate record.

4. To Discuss Plans for the Celebration of His Majesty, The King's Coronation on Saturday 6th May 2023.

It was apparent that councillors had not obtained any grants thus far.

Commemorative Coins.

The CSO had established that there were a total of 445 children at the local school and local nurseries. Commemorative coins being produced by Insignia were identified to the committee by email on 15th February 2023, outlining that 445 of the cheapest coins, as an example, would be £738.70p (£1.66 a coin). If we ordered 500, though, it would only cost us £680 (£1.36 a coin)!

Action: The CSO agreed to liaise with the Clerk concerning any funds that may be available for purchasing the coins, as time was getting short.

Resolution: The Committee unanimously agreed to purchase 500 of the coins, if there was the financial means to do so.

Commemorative Plaque and Bench.

Councillor Gregory said that she was liaising with Dan Sabberton at Staffordshire County Council regarding placement of a new bench and plaque to commemorate the coronation

on the Way for the Millennium. The CSO pointed out that councillors needed to pursue grants to cover the cost of such a project, reiterating that there was currently no budget for such projects.

Action: Councillor Buckless agreed to explore grant availability and make some applications.

Refreshments for Monday 8th May.

The Committee agreed that it would like to provide refreshments for volunteers conducting community activities on Monday 8th May, should there be sufficient money provided by any grant.

Action: The CSO agreed to liaise with Dave Clarke regarding Best Kept Village activities on the day and an appropriate time for refreshments to be provided. The CSO also agreed to make contact with Reverend Hudson again to determine what plans the church had for the coronation.

5. To Discuss Plans for GFest, Friday 14th July to Sunday 23rd July 2023.

Made in Gnosall.

It was confirmed that this event would be held on Saturday 22nd July. The CSO verified that the entire Grosvenor Centre was booked for the event, with set-up from 14:00 hours Friday 21st July. Councillor Gregory stated that Jayne Watson was happy to organise the layout and publicity for the event, but did not want to attend meetings.

Event Leads: Both Councillor Booth and Councillor Gregory agreed to take the lead for this event.

Funfair.

The CSO stated that the Clerk had been in contact with the funfair provider regarding the holding of this event from Friday 21st to Sunday 23rd July, but had not as yet received a reply.

Action: The CSO agreed to liaise with the Clerk about chasing-up the provider.

Classical Concert.

It was confirmed by Councillor Booth that the concert would be held at the Memorial Village Hall on Thursday 20th July.

Event Lead: Councillor Booth agreed to take the lead for this event.

Gnomesall.

The CSO stated that publicity materials for Gnomesall were ready for publication and would be distributed nearer to the event.

Event Lead: The CSO stated that he would take the lead for this event.

Charity Quiz.

The CSO reported that he had liaised with ACP Bars Limited and that the event would be held during the evening of Sunday 23rd July.

Family Fun Run.

The CSO stated that he had not yet been in contact with Gnosall Globetrotters about the event would taking place on Saturday 15th July.

Action: The CSO agreed to liaise with Gnosall Globetrotters.

Pond Dipping.

The CSO said he had liaised with the Clerk about holding the event, which she agreed to do, on Sunday 23rd July. It was suggested that former Councillor, Jamie Cooke, be invited to attend as well.

Event Lead: It was agreed that the Clerk should lead on this event.

Heritage Exhibition.

The CSO stated that he had liaised with the Heritage Group and the date(s) of their event have yet to be decided.

Action: The CSO agreed to continue liaising with Keith Abbott concerning a suitable date.

Valuation Day.

The CSO stated that, as a date for the Heritage Exhibition had not yet been set, he had yet to liaise with valuation providers.

Action: The CSO agreed to determine if such an arrangement was suitable to the Heritage Group and liaise with valuation providers.

Prize Draw / Auction.

Councillor Gregory reported that Councillor Symons had agreed to gather items/pledges for both prize draw and auction items.

Councillor Gregory had previously agreed to be the auctioneer, with the event being held along with the Quiz Night on Sunday 23rd July, if possible.

Event Lead: Councillor Gregory agreed to lead on this event.

Treasure Hunt.

Event Lead: Councillor Simkin agreed lead on this event.

Church Service.

Councillor Ingram suggested that a church service be held with local dignitaries invited, as had been the case.

Action: Councillor Ingram agreed to make contact with the church.

Event Lead: Councillor Ingram agreed to lead on this event.

Advertising.

The CSO stated that event leads need to compose their advertising materials or provide him with the details, as soon as possible.

6. To Consider any Health & Safety Matters.

It was agreed that risk assessments would be conducted once there was a draft programme of events.

7. To Agree the Date and Time of the Next Meeting.

19:30 hours on Wednesday 29th March 2023, at the Parish Office.

The meeting was closed by the Chair at 20:21 hours.