Gnosall Parish Council

(including the wards of Moreton & Knightley).

Minutes of the Events Committee Meeting

held at 19:30 hours on Wednesday 29th March 2023 in the Parish Office.

Present.

Councillor Simkin (chair); Councillor Booth; Councillor Holmes. Councillor Ingram and Councillor Mills, together with the Council Support Officer, Stu Ridgewell.

Public Open Forum - 5 minutes maximum.

No members of the public were present.

1. To Receive Apologies and Record Absences.

Apologies were received and accepted from Councillor Buckless; Councillor Emsley Councillor Gregory; and Councillor Payne.

2. To Record any Declarations of Interest.

No declarations were made.

3. To Receive and Confirm the Minutes of the Meeting Held on Wednesday 28th February 2023.

The minutes were unanimously approved as a true and accurate record.

4. To Discuss Plans for the Celebration of His Majesty, The King's Coronation on Saturday 6th May 2023.

It was apparent that councillors had not obtained any grants thus far.

Commemorative Coins.

The CSO reported that an order for the coins had been placed. The cost of the coins was met from reserves as funds reserved for Coronation celebrations was in the 2023/24 budget. Once the new financial year has commenced the funds will be returned to reserves from the Coronation budget.

Councillor Ingram enquired if the surplus would be made available for purchase.

Resolution: The Committee unanimously agreed that the purchase of surplus coins would be on a first come, first served basis with the price set at £3 each.

Commemorative Plaque and Bench.

Councillor Simkin reported that Councillor Gregory had provided an update that she had met with Dan Sabberton at Staffordshire County Council regarding placement of a new bench and plaque to commemorate the Coronation. The current cost for the construction and installation of a 'sleeper' style bench was estimated at £300, with the cost of the plaque also to be met from GPC Coronation funds.

The CSO reported that Councillor Buckless had provided an update that she been unable to identify any suitable grants for the activities and projects being pursued by the committee.

Refreshments for Monday 8th May for the Big Help Out.

The CSO reported that he had liaised with Dave Clarke regarding Best Kept Village activities on the day and an appropriate time for refreshments had been identified as being at 12:30 hours.

It was identified that volunteers would be needed on the day to make and serve the refreshments.

5. To Discuss Plans for GFest, Friday 14th July to Sunday 23rd July 2023.

Made in Gnosall (Saturday 22nd July (Grosvenor Centre) - Councillor Booth and Councillor Gregory leading).

Councillor Booth, as one of the event leads said that she would be arranging with Councillor Gregory to meet Jayne Watson and start planning the event in detail.

Funfair.

Councillor Simkin reported that the provider had not been in contact with the Clerk and that, as a consequence, the Fun Fair would not feature as part of GFest 2023.

Classical Concert (Thursday 20th July (Memorial Village Hall)- Councillor Booth leading).

Councillor Booth said that she had had another meeting and that everything was coming together well. She also said that Jordan Archer was happy to help out with the sound and provision of a bar.

The CSO reported that Councillor Buckless had informed him that the PTFA were unlikely to be able to provide light refreshments at the concert. Following discussion, it was decided that the PTFA should retain as monies raised from such an activity, if that made a difference. The CSO reported that Councillor Buckless had also intimated that she may be able to provide refreshments herself, if need be.

Gnomesall (thoughout GFest (Gnosall Area) – CSO leading).

The CSO again stated that publicity materials for Gnomesall were ready for publication and would be distributed nearer to the event.

Charity Quiz (Sunday 23rd July (Grosvenor Centre) – DPS leading).

The CSO reported that he would contact ACP Bars again, closer to the event.

Family Fun Run (Gnosall Globetrotters (Gnosall Area) - Gnosall Globetrotters).

The CSO stated that Gnosall Globetrotters would be holding the event on Saturday 15th July.

Pond Dipping (Sunday 23rd July (The Boardwalk) – Clerk leading).

The CSO said he had liaised with the Clerk and the event would be going ahead.

Heritage Exhibition.

The CSO stated that he had liaised with the Heritage Group and 'There's too much preparation involved to meet the timescale', so an Open Day would not be going ahead during GFest.

Councillor Simkin asked if Heritage would be able to supply the albums of old school photographs that they have, with a view to holding a 'School Nostalgia' event on Sunday 16th July. Councillor Holmes said that he would be happy to help with such an event, if it were to go ahead.

Action: The CSO agreed to contact the Heritage Group with regard to the photo albums.

Valuation Day.

The CSO stated that, as the Heritage Open Day was going ahead, he had not made contact with any valuation providers. Following discussion, it was decided that such an event would not feature as part of GFest 2023.

Prize Draw / Auction (Sunday 23rd July (Grosvenor Centre) – Councillor Gregory leading).

A report on progress was not available but it was understood that the auction would be conducted as part of the Quiz Night on Sunday 23rd July.

Treasure Hunt (date to be conformed (Gnosall Area) – Councillor Simkin leading)

Councillor Simkin reported that she would finalise specifics nearer the time.

Church Service (Sunday 16th July (St. Lawrence Church) – Councillor Ingram leading).

Councillor Ingram reported that he had met with Alison Hudson and that the service would be going ahead at 10:30 hours on Sunday 16th, to which all councillors would be invited. Light refreshments would also be provided afterward.

Advertising.

The CSO said that as soon as event leads provide him with the details, he would compose their advertising materials.

6. To Consider any Health & Safety Matters.

It was agreed that risk assessments would be conducted once there was a draft programme of events. Councillor Holmes said that if the run were to take in the Boardwalk, then the organisers need to be aware that it has sunk again in some places.

7. To Agree the Date and Time of the Next Meeting.

19:30 hours on Wednesday 17th May 2023, at the Parish Office.

The meeting was closed by the Chair at 20:29 hours.