



PUBLIC NOTICE

Health & Safety Committee members are hereby summoned to attend a meeting of the

Health & Safety Committee

to be held on Tuesday 31st May 2022 at 7.30pm in the Parish Office

AGENDA

Public Open Forum

10 minutes maximum

1. To elect a Chair and Vice Chair
2. To receive apologies and record absences.
3. To record any declarations of interest.
4. To receive and confirm the minutes of the notes of meeting held on 26th April 2022.
5. To consider any matters arising not elsewhere on the agenda.
6. To consider the Draft Terms of Reference
7. To finalise the RA inspection schedule (NB PRC note attached) and allocate members to new dates.
8. To make arrangements for the RA for Parish Office to be drawn up.
9. To receive comment on the Play Parks RA from Cllr Greatrex.
10. To confirm the progress of Fire Alarm checks and recording thereof.
11. To make arrangements to collect RA templates and inspection records in an agreed format.
12. Items for next meeting
13. Date of Next Meeting
14. Meeting closed at