



Minutes of the Resources Committee Meeting

Held on 31st January 2023 at 7.30pm in the Parish Office

Present: Cllr K Ingram (in the chair), Cllr C Emsley, Cllr Payne, Cllr Mills and Jayne Cooper, Clerk/RFO

Public Open Forum

None present

1. To receive apologies and record absences

Apologies were received and accepted from Cllr Booth, Cllr Gregory, Cllr Greatrex.

2. To record any declarations of interest

There were no declarations of interest.

4. To receive and confirm the minutes of the meeting held on 6th December 2022

The minutes were approved as a true and accurate record.

5. To consider any matters arising not elsewhere on the agenda

It was confirmed that additional information regarding the CCTV system had been received and accepted. Council had since accepted a recommendation from CAM TEC to install a CCTV system which had been carried out and is now operating successfully.

The Clerk reported that she would be meeting with the recently appointed internal auditor on 6th February.

It was noted a thank you email had been received from Gnosall Girl Guides for the recent donation.

6. To review the accounts at the end of the third quarter

The accounts as at the end of December 2022 were reviewed. Expenditure continues to be closely monitored. The Clerk informed Councillors where budget headings had overspent and the reasons for this. The accounts were accepted as presented. The Clerk provided a summary of income and expenditure for the following council projects – Sensory Garden, Grosvenor Centre refurbishment and Jubilee.

7. To receive a report on bank accounts

The Clerk confirmed that she had contacted Stafford Railway Building Society (SRBS) regarding additional bank accounts and reported that it is possible to open current accounts however SRBS accounts do not allow on-line banking, do not have a debit card, cheque book or a paying in book. All transactions have to be carried out “in branch” which was agreed would be far too onerous. The Clerk had made further enquires and found it is possible to open Treasurer Accounts at Lloyds Bank, which are suitable accounts for parish councils as they offer all the services required. There would have to be a slight amendment to the Council’s Financial Regulations as the arrangements for multiple signatories are different with Lloyds Bank however, this should not be a problem. It was proposed seconded and unanimously agreed to open new Treasurer Accounts with Lloyds Bank and should the management of the accounts prove to be efficient and straight forward to consider transferring all parish council accounts. The Clerk to action.

9. To report on any funding applications

The Clerk reported that she had applied to the Community Foundation of Staffordshire for a grant to support the opening of GG's Youth Club. It was noted that the planned opening of the youth club in the new year had been delayed because of a flood in the youth club building in December which had caused extensive damage. A claim on the council's insurance had been submitted.

10. To consider a request for a donation from Gnosall Girl Guides

Gnosall Newport & District Lions has written to local parish councils requesting funds to help with funding two prostate cancer awareness event. Katharine House Hospice had written requesting a donation to help with the ongoing provision of the service the hospice provides.

It was proposed, seconded and unanimously agreed to donate £200 to Katharine House Hospice and £100 to Gnosall Newport & District Lions.

11. To consider any Policy or Risk Assessment reviews (Financial Risk Assessment)

The financial risk assessment would be reviewed at the next Resources Committee meeting in readiness for renewal.

It would be necessary to amend the Financial Regulations to be in line with revised banking arrangements as detailed above.

12. To agree the date and time of the next meeting

24th April 2023 at 7.30pm

The meeting closed at 7.50pm