Minutes of the Open Spaces Committee Meeting

Held on 4th July 2022 at 7.30pm in the Grosvenor Centre.

Present: Cllr T Simkin (in the chair), Cllr R Greatrex, Cllr K Ingram, Cllr D Webb, Cllr M Holmes, Cllr G Gregory, Cllr A Mills and Jayne Cooper, Clerk/RFO

Public Open Forum - None present

1. **To receive apologies and record absences**
   Apologies were received and accepted from Cllr Tomkinson, Cllr Johnstone, Cllr Symons and Cllr Williams

2. **To record any declarations of interest**
   There were no declarations of interest.

3. **To receive and confirm the minutes of the meeting held on 20th June 2022**
   The minutes were approved as a true and accurate record.

4. **To consider any matters arising not elsewhere on the agenda**
   There were no matters arising

5. **To receive inspection reports and agree any action to be taken**

   Outstanding inspection reports had been received. Action required had been included in a maintenance to do list which was reviewed. The following was agreed:

   Brook Work – as contact with the appointed contractor had proved very difficult, it was agreed to make one further attempt and if there is no response within 7 days to contact another local contractor with a view to obtaining a quotation to carry out the clearance work.

   Debris in the brook behind St Lawrence School remains a concern to both councillors and parishioners and it was agreed to write another letter to the school with copies to the Diocese and Academy Trust CEO explaining that the Environment Agency had permitted the removal of debris from the book and therefore the removal of debris s required to prevent flooding upstream.

   Rotten bollards around the village green to be replaced. JWH Ground Maintenance to be asked to carry out this work.

   Benches and Picnic Tables - cleaning would be carried out by a local contractor with appropriate equipment

   Noticeboards - Bromstead noticeboard would be removed as soon as possible. Other noticeboards would be scheduled for maintenance.

MUGA - One quote had been received to repaint the court lines on the MUGA. Other quotes are expected. Once three quotes are received, Open Spaces members would review.

Parks - Cllr Greatrex offered to make repairs to the zip wire handle in the Chippy Jumps park and would carry out regular inspections.

Outdoor gym – the supplier had been requested to send new instruction signs which had faded. Additional sigs relating to equipment used at own risk and children being supervised are to be arranged.

Grounds work - JWH Ground Maintence would be carrying out ground maintenance and minor tree work as identified in the recent tree inspection and other inspections.

The Wold – maintenance work to be carried out by JWH Ground Maintenance. Replacement fencing would be considered when preparing the budget for 2023/24

Work already carried out was noted and those who had assisted in inspections and maintenance were thanked.

BKV Projects - It was agreed a meeting with the leader of the BKV team is needed to discuss long term maintenance of areas created such as the wildflower meadow and recently planted trees.

6 To agree the date and time of the next meeting

26th September 2022 unless another meeting is needed sooner

To exclude press and public whilst confidential information is discussed

7. To consider quotations for tree maintenance

Five companies had been contacted regarding the tree work required following an inspection carried out on trees on The Acres, Chippy Jumps and behind the Grosvenor Centre. Three quotations had been received which had been reviewed and summarised.

Following detailed discussion, it was agreed to appoint R Keyzor, Tree Surgeon Arborcultural Consultants Ltd. It was also agreed to obtain a quote from Morfe Valley Arboricultural Consultants to carry out an inspection of trees at The Burial Ground, Village Green and The Wold.