



Minutes of the Resources Committee Meeting

Held on 5th December 2023 at 7.00pm in the Parish Office

Present: Cllr Ingram (in the chair), Cllr Payne, Cllr Holmes and Jayne Cooper, Clerk/RFO

Public Open Forum

None present

1. To receive apologies and record absences

Apologies were received and accepted from Cllr Mills, Cllr Booth, Cllr Gregory

2. To record any declarations of interest

There were no declarations of interest.

3. To receive and confirm the minutes of the meeting held on 3rd October 2023

The minutes were approved as a true and accurate record.

4. To consider any matters arising not elsewhere on the agenda

Utility Bills - it was agreed to submit readings to utility companies bearing in mind recent press reports that automatic readings are not always accurate and could lead to higher unexpected bills. Cllr Payne offered to assist with this by taking readings quarterly.

The Clerk presented a report on funding received in the past 2 years and expenditure incurred on council projects along with a summary of what funds remain from donations/grants received.

The Clerk presented a report on expenditure incurred on the refitting of GG's Youth Club following a flood in December 2022 as well as details of interim settlement paid by the council's insurance to offset expenditure. It was noted that claiming money from insurers had been difficult.

5. To consider a budget and precept for 2024/25

A draft budget was reviewed which had been calculated with figures presented from Open Spaces, Events, Grosvenor, Personnel and Resources Committees.

As a result of careful consideration of budget requests and an increase of approximately £2500 Government grant, a balanced budget had been achieved without making any increase to the precept for 2024/25. It was therefore agreed to accept the budget as presented with a precept of £108,359. This information would be presented to Council at a meeting to be held on 8th January 2024.

6. To receive a report on Burial Ground income and expenditure

At a Burial Ground Committee, the parish council was informed by the Church that that over the years the council had received income from burials that they felt exceeded expenditure incurred by the Council on Burial Ground maintenance. The Clerk had therefore carried out an audit of all income and expenditure relating to the Burial Ground over the past 10 years. Some years income exceed expenditure, some years expenditure exceeded income however overall income exceeded expenditure by £8045.73

It was agreed to transfer £8045.73 from council reserve funds into the recently opened Burial Ground bank account. The Clerk informed members that it is likely that in the future expenditure would exceed income as maintenance of both the former burial ground and the new extension, as well as Hen & Chicken Lane, had resulted in higher maintenance costs. It was acknowledged that it is difficult to calculate income as it depends on the number of burials within a 12 month period. It would, however, be much easier to monitor now the Burial Ground has a dedicated bank account.

7. To report on any funding applications

There was nothing to report.

8. To consider any requests for donations

There had been no requests.

9. To consider any Policy or Risk Assessment reviews including:

- a) Financial Regulations – progress on annual review - the review of Financial Regulations is nearing completion.

10. To agree the date and time of the next meeting

15th January 2024 at 7.30pm

The meeting closed at 7.20pm