# PUBLIC NOTICE

Grosvenor & Events Committee members are hereby summoned to attend a meeting of the Grosvenor & Events Centre Committee to be held on Thursday 5th November 7.30pm in the Parish Office

## AGENDA

**Public Open Forum - five minutes maximum**

1. **To receive apologies and record absences**

2. **To record any Declarations of Interest**

3. **To receive and confirm the minutes of the meeting held on the 30th September 2026**

4. **To consider any matters arising not elsewhere on the agenda**

5. **To receive the Risk Assessments.**
   To receive the latest Risk Assessments and set dates for next Risk Assessments including Youth Club/Library.

6. **Replacement of the small kitchen boiler**

7. **To discuss budgetary requirements for 2027/28**
   - Repainting black railings
   - Small kitchen refurbishment
   - Replacement of fire exit doors in main hall
   - Ladies' toilet refurbishment

8. **Finalise Christmas Carnival 2026**
   - Events/Format
   - Job sheet
   - Letters to businesses and residents
   - Raffle prizes & tickets

9. **To agree the time and date of the next meeting (TBC January 2027)**

Jennifer Marshall Chief Officer, 29th October 2026

**Recording of Parish Council Meetings:** It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting. (Ref: "The Openness of Local Government Bodies Regulations 2014"). **Health & Safety:** Gnosall Parish Council intends to adequately control risks to the health and safety of all parishioners and visitors to the parish, that may be adversely affected its assets, actions or inactions. The control of such risks is the responsibility of all Gnosall Parish Councillors and Gnosall Parish Council staff.