



**Gnosall Parish Council**  
(Including the wards of Moreton & Knightley)

**Minutes of the Meeting of Gnosall Parish Council**  
held on Monday 13<sup>th</sup> April 2026 at 7.30pm in The Grosvenor Centre

	<b>Present</b> Cllr Gregory (in the Chair), Cllr Pearson, Cllr Sullivan, Cllr Beswick, Cllr Parry, Cllr Baker, Cllr Booth, Cllr Alker, Cllr Middleton, Cllr Knight, Cllr Holmes, Cllr Symons, Cllr Herbert, Cllr Reeves-Riche' J Marshall Chief Officer SBC Cllr Winnington, SCC Cllr Pert
	<b>Open Public Forum</b> Mr. Dudley Taylor gave a statement on the status of culverts under the canal and Gnosall Heath in relation to flooding on Wharf Road. He provided details on the ownership and inspection status of the culverts and his concerns on the impact these culverts have on flooding in Wharf Road. Mr. Taylor advised the council that an investigation had revealed that the statutory inspection scheduled for April 2025, had been rescheduled to 2027.  Cllr Gregory advised that she would be happy to add this information to a letter to all concerned parties asking for support reducing flooding.
<b>26/037</b>	<b>To Receive Apologies and Record Absences</b> Cllr Haycock and SBC Cllr Spencer gave apologies.
<b>26/038</b>	<b>To Record any Declarations of Interest</b> None declared
<b>26/039</b>	<b>To receive and confirm the minutes of the last meeting held on 9<sup>th</sup> June 2025</b> 26/031 'nominated' appears twice, remove duplicate. With that amendment, the minutes were approved as a true and accurate record of the meeting and signed by the Chair.
<b>26/040</b>	<b>To consider any matters arising from the minutes</b> 26/027 c) Cllr Beswick to seek more information regarding the resident's query relating their perimeter fence adjoining the Chippy Jumps.
<b>26/041</b>	<b>To receive the following reports:</b> <b>a) The Chief Officer's Report</b> <ul style="list-style-type: none"><li>• The Chief Officer gave a brief overview of recent meetings and committees.</li><li>• The End of Year process is underway.</li><li>• Following the Business Plan Meeting, the Business Plan is being drafted and will be issued to councillors for comment.</li></ul>

	<ul style="list-style-type: none"> <li>• The Neighbourhood Plan Survey responses are in the process of being collated for the Working Group to start making their determinations at the end of April.</li> <li>• The Annual Assembly is on the 6<sup>th</sup> of May.</li> <li>• The Annual Council Meeting is on the 11<sup>th</sup> of May, and councillors were asked to confirm their committee's and outside bodies representation.</li> <li>• Moreton have requested support in replacing two defib batteries in the community. The Gnosall First Responders have offered to replace both batteries. The Council would like to thank both the First Responders for their continued support in the community and Mr. Innamorati for his assistance in managing the defibs on behalf of the council.</li> <li>• Moreton have requested support in the replacement of the seesaw at the Millenium village Hall following their ROSPA report. The Chief Officer to consult with the representative to ascertain replacement costs.</li> </ul>
	<p><b>b) Any reports from Parish Councillors on meetings/courses attended.</b></p> <p>Cllr Alker attended the recent Patient Participation meeting and advised the spring Covid vaccination programme was underway though take-up was low. The practice has implemented a new doctors rotation scheme. The surgery has a new partner - Health Harmonie, who have taken the vacated dentist suite, operating 7 days a week. Cllr Alker also attended the GLEAN meeting. The committee are investigating creating a Facebook page for the promotion of the community library and its activities. Staffordshire County Council has agreed to fund a refresh of the furniture in the library. The library will host craft sessions as part of the Summer Reading Challenge this year. The library will host events as part of GFEST.</p> <p>Cllr Booth attended the Heritage Group meeting. The group are looking to install a new sign at the Memorial Village Hall as well as a new display to commemorate those who gave their lives. A ceremony is planned and family members of those listed are being sought to attend.</p> <p>Cllr Booth attended the PRoW meeting. The stile kits are being installed soon. The group are hoping to create a list of walks for 'Miles without Stiles.'</p> <p><b>c) Any reports from Borough and County Councillors</b></p> <p>Borough Cllr Winnington advised that parishes may need to determine what additional functions they would like to undertake once the Local Government Reorganisation is determined.</p> <p>County Cllr Pert advised that the surface dressing programme had started. The chevron signs on the bend on the A518 as you enter the village have been replaced. Cllr Pert is working with Wharf Road culvert stakeholders to address the state of the culverts, hoping to include a CCTV inspection of the whole section on Wharf Road.</p>
26/042	<p><b>To report any Highways issues</b></p> <ul style="list-style-type: none"> <li>• Befcote Lane - resurfacing is scheduled.</li> <li>• Audmore Road to Moore End - this has been moved to the Planning Committee.</li> <li>• Lowfield Lane - on going discussion with residents to try to resolve.</li> </ul>

	<ul style="list-style-type: none"> <li>• Outwoods Lane - on going.</li> <li>• Other issues: <ul style="list-style-type: none"> <li>○ potholes on A518 at Manor Road, report.</li> <li>○ Four potholes on Impstones - report.</li> <li>○ Brookhouse Road - temporary road repairs. Part of an ongoing schedule of works.</li> <li>○ Junction to Brookhouse road - large pothole, report.</li> <li>○ Pelhams Alley - SC Cllr Pert advised that it is not on the definitive map, but that established use is a legal framework. He advised that the resident seek an indemnity of access.</li> <li>○ Potholes between Haughton and Gnosall - have been reported. Chief Officer to provide Cllr Pert with report number.</li> </ul> </li> </ul>
<b>26/043</b>	<b>To receive minutes and reports from committee and working groups</b>
	<p><b>a) Matters relating to the Planning Committee</b></p> <ul style="list-style-type: none"> <li>• The DRAFT minutes of the meeting held on the 12<sup>th</sup> of March were presented.</li> <li>• Cllr Gregory thanked Mr. Taylor and his group of residents for their contributions regarding the culverts and flooding on Wharf Road.</li> <li>• Cllr Gregory advised the council that the Planning Committee had written to Staffordshire County Council regarding the planning conditions on heavy goods vehicles use of Audmore Road. An acknowledgment has been received, but no response yet.</li> <li>• The Loop application public meeting date has yet to be published. The committee intend to apply to speak on behalf of the council.</li> <li>• The Stacey's Field application has gone to appeal and is awaiting a site visit. The Lead Flood Authority made specific requirements before they would approve an application.</li> </ul> <p><b>b) Matters relating to the Open Spaces &amp; Burial Committee</b></p> <ul style="list-style-type: none"> <li>• The DRAFT minutes from the meeting held on the 18<sup>th</sup> of March were received.</li> <li>• The council <b>resolved</b> to accept the revised Tree Management Policy.</li> <li>• The council <b>ratified</b> the recommendation to appoint a tree surgeon to conduct high priority tree works identified in the Tree Inspection Survey at a cost of £3,350.00 + VAT. The council <b>ratified</b> the replacement of the damaged toddler swing at Brookhouse Road Play area for <b>£132.00 + VAT.</b></li> </ul> <p><b>c) Matters relating to the Resources &amp; Personnel Committee</b></p> <ul style="list-style-type: none"> <li>• The DRAFT minutes of the extraordinary meeting held on the 5th of March 2026 were presented.</li> <li>• The Council <b>resolved</b> to approve a grant of £200 for the Gnosall Indoor Bowling Group.</li> <li>• The Council ratified the committee's recommendation for a variation on broadband and phone supplier for the parish office and approve the purchase of new handsets at a cost of up to <b>£216 + VAT.</b></li> </ul>

<b>26/044</b>	<b>Finance related matters</b> <ul style="list-style-type: none"> <li>a) The Income and Receipts for March 2026 were received and accepted.</li> <li>b) The Bank Reconciliations for February and March 2026 were received and accepted.</li> <li>c) The financial payments for March were approved and signed.</li> <li>d) The financial statement for March 2026 was received.</li> <li>e) Cllrs Herbert and Pearson were nominated to approve the payment list against invoices.</li> </ul>
<b>26/045</b>	<b>To discuss the request for an afternoon Royal Mail postal collection in the village</b> Cllr Booth requested that the council contact Royal Mail and request that one of the post boxes on the High Street have an afternoon collection to help service the village. The Chief Officer to enquire.
<b>26/046</b>	<b>To request items for the next Agenda</b> The cost and feasibility of providing a public EV charging at the Grosvenor Centre.
<b>26/047</b>	<b>To confirm the date and time of the next meeting</b> 11 <sup>th</sup> May 2026 from 7.30pm at the Grosvenor Centre. This is the Annual Meeting.
	<b>Meeting Closed</b> 21.30pm

Signed: Cllr Gregory

Dated: 11.06.2026

# Gnosall Parish Council

13 April 2026 (2025-2026)

## PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
486	Phone and Broadband	12/03/2026		Gnosall Parish Council		Phone and broadband	Voneus Ltd	S	24.99	5.00	29.99
477	Subscriptions	13/03/2026		Gnosall Parish Council		website	Parish Online	S	560.00	112.00	672.00
475	Civic Amenity Visits	16/03/2026		Gnosall Parish Council		Civic Amenity visits	Stafford Borough Council	S	305.00	61.00	366.00
476	Civic Amenity Visits	16/03/2026		Allotments		Civic Amenity visits	Stafford Borough Council	S	203.33	40.67	244.00
487	Subscriptions	16/03/2026		Gnosall Parish Council		microsoft subscription	Microsoft	S	8.74	1.75	10.49
474	Grosvenor equip/repairs/labour	16/03/2026		Gnosall Parish Council		building works	Martin Beeson Joinery & Lc	E	770.90		770.90
497	Bank Charges	17/03/2026		CFest		bank charges	Lloyds Bank	E	4.25		4.25
498	Bank Charges	17/03/2026		Grosvenor Centre Ac		bank charges	Lloyds Bank	E	4.25		4.25
499	Bank Charges	17/03/2026		Allotments		bank charges	Lloyds Bank	E	4.25		4.25
500	Bank Charges	17/03/2026		Public Rights of Way		bank charges	Lloyds Bank	E	4.25		4.25
494	Printing and stationery	18/03/2026		Gnosall Parish Council		Stationary	Amazon	S	33.12	6.62	39.74
495	youth club	19/03/2026		Youth Club		key lock pad	Martin Beeson Joinery & Lc	E	80.00		80.00
424	Christmas	24/03/2026		Gnosall Parish Council		reimbursement	Laura Pearson	E			
419	SCRIBE	25/03/2026		Gnosall Parish Council		w	SCRIBE	S	79.00	15.80	94.80
488	Sundries	25/03/2026		Gnosall Parish Council		planning fee	Stafford Borough Council	S	62.08	12.42	74.50
489	Phone and Broadband	27/03/2026		Gnosall Parish Council		Phone and broadband	BT	S	91.17	18.23	109.40
491	Subscriptions	30/03/2026		Gnosall Parish Council		Amazon prime	Amazon	S	7.49	1.50	8.99
492	Printing and stationery	31/03/2026		Gnosall Parish Council		photocopier support	XBM Limited	S	17.99	3.60	21.59
<b>Total</b>									<b>2,260.81</b>	<b>278.59</b>	<b>2,539.40</b>

# Gnosall Parish Council

13 April 2026 (2026-2027)

## PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
20	Water - Grosvenor	01/04/2026		Gnosall Parish Council		Water bill	Waterplus	S	275.18	55.04	330.22
21	IT maintenance	01/04/2026		Gnosall Parish Council		IT Maintenance	Alan Baker System Consult	E	39.00		39.00
19	Printing and stationery	06/04/2026		Gnosall Parish Council		Stationary	Amazon	S	4.16	0.83	4.99
19	Printing and stationery	06/04/2026		Gnosall Parish Council		Stationary	Amazon	S	9.17	1.83	11.00
19	Printing and stationery	06/04/2026		Gnosall Parish Council		Stationary	Amazon	S	18.59	3.72	22.31
19	Grosvenor equip/repairs/labour	06/04/2026		Gnosall Parish Council		Stationary	Amazon	S	38.17	7.64	45.81
22	Printing and stationery	07/04/2026		Gnosall Parish Council		photocopier support	Grenke Leasing Ltd	S	187.77	37.55	225.32
26	Open Spaces equip/repairs/lab	13/04/2026		Gnosall Parish Council		noticeboard	ESPO	E	-84.30		-84.30
26	Open Spaces equip/repairs/lab	13/04/2026		Gnosall Parish Council		noticeboard	ESPO	S	1,808.00	361.60	2,169.60
27	Open Spaces equip/repairs/lab	13/04/2026		Gnosall Parish Council		materials	laura pearson	S	11.65	2.33	13.98
28	Open Spaces equip/repairs/lab	13/04/2026		Gnosall Parish Council		Play equipment	KOMPAN	S	132.00	26.40	158.40
24	Grass cutting - Village Green	13/04/2026		Burial Ground		Grass cutting	JWH Ground Maintenance	E	90.00		90.00
23	Burial Ground maintenance	13/04/2026		Burial Ground		Grass cutting	JWH Ground Maintenance	E	870.00		870.00
24	Grass cutting - Chippy Jumps	13/04/2026		Burial Ground		Grass cutting	JWH Ground Maintenance	E	40.00		40.00
24	Grass cutting - Moreton Green	13/04/2026		Burial Ground		Grass cutting	JWH Ground Maintenance	E	40.00		40.00
24	Grass cutting - The Wold	13/04/2026		Burial Ground		Grass cutting	JWH Ground Maintenance	E	30.00		30.00
24	Grass cutting - The Acres	13/04/2026		Burial Ground		Grass cutting	JWH Ground Maintenance	E	160.00		160.00
25	Grass cutting - The Acres	13/04/2026		Burial Ground		Grass cutting	JWH Ground Maintenance	E	250.00		250.00
25	Grosvenor Centre Grass Cutting	13/04/2026		Burial Ground		Grass cutting	JWH Ground Maintenance	E	100.00		100.00
24	Grosvenor Centre Grass Cutting	13/04/2026		Burial Ground		Grass cutting	JWH Ground Maintenance	E	40.00		40.00
25	Maintenance The Acres	13/04/2026		Burial Ground		Grass cutting	JWH Ground Maintenance	E	200.00		200.00
27	BKV	13/04/2026		Gnosall Parish Council		materials	laura pearson	S	11.62	2.32	13.94
2	SCRIBE	14/04/2026		Gnosall Parish Council		Scribe Licence	SCRIBE	S	79.00	15.80	94.80
5	Staff Training	14/04/2026		Gnosall Parish Council		Training	SPCA	S	40.00	8.00	48.00
4	Fire Protection - Grosvenor	14/04/2026		Gnosall Parish Council		Fire safety equipment	Chubb Fire & Security Ltd	S	792.56	158.51	951.07
6	SCRIBE	14/04/2026		Gnosall Parish Council		scribe allotments	SCRIBE	S	19.00	3.80	22.80
13	SCRIBE	14/04/2026		Gnosall Parish Council		Scribe Licence	SCRIBE	S	768.00	153.60	921.60
11	Employment Costs	14/04/2026		Gnosall Parish Council		salaries/NI&PAYE/Pension	GPC	E	6,440.56		6,440.56
10	Advertising & publicity	14/04/2026		Gnosall Parish Council		reimbursement	Jennifer Marshall	E	13.92		13.92
7	Christmas	14/04/2026		Gnosall Parish Council		Christmas electricity	npower	E	20.86		20.86
9	Open Spaces equip/repairs/lab	14/04/2026		Gnosall Parish Council		Handyman duties	Baldwins Plumbing & Heati	E	470.00		470.00
18	Open Spaces equip/repairs/lab	14/04/2026		Gnosall Parish Council		materials	Huws Gray	S	277.96	55.59	333.55
14	Grosvenor equip/repairs/labour	14/04/2026		Grosvenor Centre Ac		equipment	Gear4music	S	530.00	106.00	636.00
16	Grosvenor equip/repairs/labour	14/04/2026		Gnosall Parish Council		reimbursement	laura pearson	E	20.00		20.00

## Gnosall Parish Council

### PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
3	Grosvenor equip/repairs/labour	14/04/2026		Gnosall Parish Counc		CCTV maintenance	CAM-TEC Limited	S	230.00	46.00	276.00
1	Local Donations	14/04/2026		Gnosall Parish Counc		Grants	GPC	E	200.00		200.00
12	PAT Testing	14/04/2026		Gnosall Parish Counc		Pat testing	Staffordshire Portable Appl	S	117.20	23.44	140.64
8	Grosvenor Centre Grass Cutting	14/04/2026		Gnosall Parish Counc		key lock pad	Martin Beeson Joinery & Lc	E	70.00		70.00
17	youth club	14/04/2026		Youth Club		youth club wages	GG's Youth Club	E	210.00		210.00
15	youth club	14/04/2026		Youth Club		reimbursement	laura pearson	E	30.86		30.86

<b>Total</b>	<b>14,600.93</b>	<b>1,070.00</b>	<b>15,670.93</b>
--------------	------------------	-----------------	------------------

**Total: £18,210.33**

Prepared by: \_\_\_\_\_  
*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
*Name and Role*

Date: \_\_\_\_\_