



Gnosall Parish Council

(Including the wards of Moreton & Knightley)

Minutes of the Meeting of Gnosall Parish Council
held on Monday 15th June 2026 at 7.30pm in The Grosvenor Centre

	Present Cllr Gregory (in the Chair), Cllr Pearson, Cllr Sullivan, Cllr Baker, Cllr Parry, Cllr Middleton, Cllr Knight, Cllr Symons, Cllr Herbert, Cllr Holmes, Cllr Reeves-Riché, J Marshall Chief Officer SBC Cllr Winnington, SBC Cllr Spencer, SCC Cllr Pert,
	Open Public Forum No public in attendance
26/051	To Receive Apologies and Record Absences Cllr Beswick, Cllr Booth, Cllr Alker and Cllr Haycock gave apologies.
26/052	To Record any Declarations of Interest None declared
26/058	To receive and confirm the minutes of the last meeting held on 11th May 2026 26/051 'were' with a lower-case w, 26/060 last sentence overhang and fouling correct spelling, 20/061 2nd bullet point capital E on Environment, 26/047 should be 26/066. Cllr Knight advised that his comments regarding the St. Lawrence Church wall were not included in the minutes. Chief Officer to include them under Highways. With those amendments, the minutes were approved as a true and accurate record of the meeting and signed by the Chair.
26/059	To consider any matters arising from the minutes not covered elsewhere on the agenda Chief Officer advised the council that there were no updates on EV charging at this time so this item would be deferred to July's Meeting. SBC Cllr Spencer offered to provide contact information for another council that had installed EV chargers.
26/060	To receive the following reports:
	a) The Chief Officer's Report - The Chief Officer thanked all those involved in the GFest Open Gardens event on the 6th and 7th of July. Overall, it was a very successful event with 150 visitors and over £1800 raised for charity and community causes. - The Chief Officer advised the council of two upcoming events and requested their attendance, the first is the blessing of the Roll of Honour Plaque and unveiling on Sunday the 21st of June, the second is the Civic Service as part of GFest 2026, on the 12th of July.

	The council were advised that GG's Youth Leader has handed in her notice and will be leaving at the end of this academic year, following her appointment to a new full-time teaching post. The Chief Officer expressed her thanks to Megan Corbett for her hard work and dedication and wished her the best going forward. Youth Club will now look to recruit a new Youth Leader to start in September. b) Any reports from Parish Councillors on meetings/courses attended. None attended. c) Any reports from Borough and County Councillors Borough Cllr Spencer advised the council that the Wharf Road Planning Application had been refused on several grounds, though flooding was not one of them. He has questioned why this is, as flooding was a key factor on the objections. The Loop Application has now received a response from the Highways Department though this appears to reference roads that do not exist and only addresses access via the southbound route but not the north or west routes which are the most active. He has raised this with the department. Still waiting for this application to be called for public review. The Broadhill Application was rejected, and Cllr Spencer has backed two Tree Preservation Orders in the locality. He will investigate the church wall and see what works are required. County Cllr Pert advised he has arranged for an arborist to visit Parson's Drive to assess trees overhanging properties following resident complaints. A recent site visit at Wharf Road with Severn Trent Water has been held and Severn Trent are now reviewing the area and will report back. Residents have raised the issue of the lack of parking at Monks Walk. Cllr Pert is looking into this. Works on Knightley Road continue with pothole filling before the resurfacing works take place. He advised that the Creswell Road closure has been mitigated as much as possible but that no reduction in time has been possible.
26/061	To report any Highways issues - Outwoods Lane - Cllr Reeves-Riché advised that there were multiple reports of potholes and that access was severely limited. Cllr Pert asked for the report numbers and will request that Highways assess the area. - Coton - pothole repairs delayed due to bad weather, will be rescheduled. - Brookhouse Road - temporary road repairs. Part of an ongoing schedule of works. Cllr Pearson queried whether the repairs needed to be sealed. Cllr Pert advised it was dependant on the type of material used to fill in. - A518 Plardiwick Farm planning application, Cllr Knight to provide Cllr Spencer with planning number for review of proposed road works.

26/062	To receive minutes and reports from committee and working groups
	a) Matters relating to the Planning Committee • The DRAFT minutes of the extraordinary meeting held on the 26th of May, and the Planning Meeting held on the 11th of June were presented. • Cllr Gregory asked Cllr Spencer who in Planning the council should contact to request notification of NAGR and PAGR applications in future. The request should be directed to Planning Officer Owen. • The Council accepted the Terms of Reference for the committee. b) Matters relating to the Grosvenor & Events Committee • The DRAFT minutes of the meeting held on the 20th of May were presented. • The Council accepted the Terms of Reference for the committee. c) Matters relating to the Open Spaces & Burial Committee • The DRAFT minutes from the meeting held on the 26th of May were presented. • The Council accepted the Terms of Reference for the committee. d) Matters relating to the Procedures and H&S Committee • The DRAFT minutes from the meeting held on the 2nd of June were presented. • The Council accepted the Terms of Reference for the committee. • The Council accepted the Scheme of Delegation for the Chief Officer. • The Council accepted the following Policies: ○ CCTV Policy ○ Data Privacy & Protection Policy ○ Document retention & Disposal Policy ○ Safeguarding Policy ○ Volunteer Policy. • The Chief Officer will be the designated Safeguarding lead with Cllr Holmes as the deputy. A notice with their photographs will be posted in the Grosvenor Centre. e) Matters relating to the Neighbourhood Plan Working Group • Cllr Sullivan gave an update on the neighbourhood survey and analysis of the data. All survey data has now been captured electronically, and the process of analysis has begun. The Working Group are working on a press release to update residents with an overview of the survey data. Work continues to access how the captured information will feed into the Neighbourhood Plan. f) Matters relating to the Resources & Personnel IT sub-Committee • The DRAFT minutes from the meeting held on the 18th of May were presented. • Cllr Sullivan gave a brief overview about the sub-committees' recommendation to extend the lease on a domain to host working groups and non-essential services and to purchase such back-up hardware as appropriate to ensure resilience for the current system. This system will be reviewed annually or as required should requirements change. • The Council ratified the spend of £190 + VAT.

	g) Matters relating to the Heritage Group The minutes from the Heritage Group meeting held on the 22nd of May were presented for information only.
26/063	Finance related matters a) The Bank Reconciliations for April 2026 were received, accepted and signed by the Chair. b) The financial payments for June 2026 were checked by Cllrs Parry and Gregory and approved by the council. c) The financial statement for May 2026 was received. d) Cllrs Parry and Pearson were nominated to approve the payment list against invoices for July's meeting. e) The Internal Auditor's Letter and Report were received. f) The Annual Governance Statement was presented and approved by the council and signed by the Chair. g) The Annual Accounting Statement was presented and approved by council and signed by the Chair. h) The council approved the commencement date for the exercise of public rights. Notice to be published on the 16th of June, Annual Governance and Accountability Statement to be published on the 17th of June until the 18th of July.
26/064	To discuss the request for an afternoon Royal Mail collection in the village The Chief Officer had made contact with Royal Mail requesting an additional late collection on the top of the village and was advised that this was not possible. Council request that the Chief Officer write to Royal Mail again, stressing the requirement of this service for elderly or less mobile residents.
26/065	To request items for the next Agenda The cost and feasibility of providing a public EV charging at the Grosvenor Centre. To look at proceeding with the Solar Panel installation at the Grosvenor Centre.
26/067	To confirm the date and time of the next meeting 13th July 2026 from 7.30pm at the Moreton Millenium Hall (tbc)
	Meeting Closed 21.03pm

Signed: Cllr Gregory

Dated: 13.07.2026

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
70	Electricity - Grosvenor	14/05/2026		Gnosall Parish Council		electricity bill	Octopus	S	324.53	64.91	389.44
71	Phone and Broadband	14/05/2026		Gnosall Parish Council		Phone and broadband	Voneus Ltd	S	24.99	5.00	29.99
72	Subscriptions	18/05/2026		Gnosall Parish Council		microsoft 365 subs	Microsoft	S	8.74	1.75	10.49
81	Fixtures and Fittings	18/05/2026		Gnosall Parish Council		Stationary	Amazon	S	10.15	2.03	12.18
79	Fixtures and Fittings	19/05/2026		Gnosall Parish Council		equipment	Amazon	S	29.12	5.83	34.95
120	Bank Charges	19/05/2026		Burial Ground		Bank charge	Lloyds Bank	E	4.25		4.25
111	PROW	19/05/2026		CFest		Bank charge	Lloyds Bank	E	4.25		4.25
110	PROW	19/05/2026		Public Rights of Way		Bank charge	Lloyds Bank	E	4.25		4.25
113	PROW	19/05/2026		Grosvenor Centre Ac		Bank charge	Lloyds Bank	E	4.25		4.25
112	PROW	19/05/2026		Allotments		Bank charge	Lloyds Bank	E	4.25		4.25
82	Printing and stationery	20/05/2026		Gnosall Parish Council		Stationary	Amazon	S	11.72	2.35	14.07
73	Gas - Grosvenor	21/05/2026		Gnosall Parish Council		Gas bill	EDF Energy	S	84.14	16.83	100.97
80	Printing and stationery	21/05/2026		Gnosall Parish Council		Stationary	Amazon	S	20.70	4.14	24.84
96	Grosvenor equip/repairs/labour	22/05/2026		Gnosall Parish Council		equipment	Discounted Cleaning suppli	S	109.34	21.87	131.21
75	Subscriptions	28/05/2026		Gnosall Parish Council		Amazon prime	Amazon	S	7.49	1.50	8.99
74	Gas - Grosvenor	28/05/2026		Gnosall Parish Council		Phone and broadband	BT	S	105.45	21.09	126.54
83	Printing and stationery	28/05/2026		Gnosall Parish Council		Stationary	Amazon	S	5.82	1.17	6.99
83	Fixtures and Fittings	28/05/2026		Gnosall Parish Council		Stationary	Amazon	S	24.99	5.00	29.99
76	Subscriptions	29/05/2026		Gnosall Parish Council		photocopier support	XBM Limited	S	17.99	3.60	21.59
116	youth club	30/05/2026		Gnosall Parish Council		equipment	Amazon	S		63.42	63.42
69	IT maintenance	01/06/2026		Gnosall Parish Council		Website support	Alan Baker	E	39.00		39.00
78	Printing and stationery	02/06/2026		Gnosall Parish Council		office supplies	Amazon	S	42.06	8.41	50.47
85	GFest	02/06/2026		Gnosall Parish Council		Sundries	Amazon	S	23.32	4.66	27.98
77	Printing and stationery	03/06/2026		Gnosall Parish Council		office supplies	Amazon	S	61.65	12.33	73.98
103	GFest	04/06/2026		GFest Account		Gfest sundries	instantprint	S	96.99	19.40	116.39
115	Advertising & publicity	06/06/2026		Gnosall Parish Council		Subscriptions	Canva	S	83.33	16.67	100.00
98	Electricity - Grosvenor	08/06/2026		Gnosall Parish Council		electricity bill	Octopus	S	360.50	72.10	432.60
117	Open Spaces equip/repairs/lab	11/06/2026		Gnosall Parish Council		reimbursement	laura pearson	E	78.96		78.96
126	GFest	12/06/2026		Gnosall Parish Council		Gfest expenses	4imprint.co.uk	S	419.98	84.00	503.98
88	Insurance - general/Grosvenor	16/06/2026		Gnosall Parish Council		Insurance	Zurich Insurance	S	5,797.50	1,159.50	6,957.00
87	Subscriptions	16/06/2026		Gnosall Parish Council		Scribe Licence	Scribe 2000 Ltd	S	19.00	3.80	22.80
86	Internal Audit	16/06/2026		Gnosall Parish Council		Internal Audit fee	Black Rose Solutions Limite	S	266.20	53.24	319.44
89	Employment Costs	16/06/2026		Gnosall Parish Council		NI & PAYE	GPC	E	6,854.98		6,854.98
93	Payroll preparation	16/06/2026		Gnosall Parish Council		Payroll service	Bradleys Accountancy	E	174.12		174.12

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
127	Cleaning/windows/sanitary	16/06/2026		Gnosall Parish Council		window cleaning	Mr. Sparkle	E	15.00		15.00
108	Open Spaces equip/repairs/lab	16/06/2026		Gnosall Parish Council		Trees	Rob Keyzor Tree Surgeon	S	3,350.00	670.00	4,020.00
94	Open Spaces equip/repairs/lab	16/06/2026		Gnosall Parish Council		equipment	Screwfix	S	52.49	10.50	62.99
90	Grass cutting - Village Green	16/06/2026		Gnosall Parish Council		Grass cutting	JWH Ground Maintenance	E	180.00		180.00
123	Grosvenor equip/repairs/labour	16/06/2026		Gnosall Parish Council		reimbursement	Bob Johnson	S	5.41	1.08	6.49
114	Grosvenor equip/repairs/labour	16/06/2026		Gnosall Parish Council		equipment	Martin Beeson Joinery & Lc	E	80.00		80.00
97	Grosvenor equip/repairs/labour	16/06/2026		Grosvenor Centre Ac		Decorating Grosvenor Centre	IS Ferguson & Son	E	2,000.00		2,000.00
99	Office equipment repairs/replac	16/06/2026		Gnosall Parish Council		Stationary	ESPO	S	77.80	15.56	93.36
92	Burial Ground maintenance	16/06/2026		Burial Ground		Grass cutting	JWH Ground Maintenance	E	870.00		870.00
90	Grass cutting - Chippy Jumps	16/06/2026		Gnosall Parish Council		Grass cutting	JWH Ground Maintenance	E	80.00		80.00
91	Grass cutting - Chippy Jumps	16/06/2026		Allotments		Grass cutting	JWH Ground Maintenance	E	80.00		80.00
90	Grass cutting - Moreton Green	16/06/2026		Gnosall Parish Council		Grass cutting	JWH Ground Maintenance	E	80.00		80.00
90	Grass cutting - The Wold	16/06/2026		Gnosall Parish Council		Grass cutting	JWH Ground Maintenance	E	60.00		60.00
90	Grass cutting - The Acres	16/06/2026		Gnosall Parish Council		Grass cutting	JWH Ground Maintenance	E	320.00		320.00
90	Grosvenor Centre Grass Cutting	16/06/2026		Gnosall Parish Council		Grass cutting	JWH Ground Maintenance	E	80.00		80.00
107	Grosvenor Centre Grass Cutting	16/06/2026		Gnosall Parish Council		contribution to hanging basket:	Best Kept Village	E	105.00		105.00
90	Maintenance The Boardwalk	16/06/2026		Gnosall Parish Council		Grass cutting	JWH Ground Maintenance	E	135.00		135.00
125	GFest	16/06/2026		GFest Account		equipment hire	The Silent Disco Company	S	354.17	70.83	425.00
104	GFest	16/06/2026		GFest Account		Gfest sundries	Arnies Castles	E	345.00		345.00
100	GFest	16/06/2026		GFest Account		Gfest sundries	Gail Gregory	E	9.14		9.14
101	GFest	16/06/2026		GFest Account		Gfest sundries	Laura Pearson	S	13.86	2.77	16.63
102	GFest	16/06/2026		GFest Account		Gfest sundries	instantprint	E	58.83		58.83
105	Heritage Group	16/06/2026		Heritage Group Acco		reimbursement	Bob Johnson	E	35.42		35.42
130	youth club	16/06/2026		Youth Club		youth club wages	Megan Shaw	E	210.00		210.00
129	youth club	16/06/2026		Youth Club		Hire of MInibus	Overpowered Gaming Bus	E	200.00		200.00
106	BKV	16/06/2026		Best Kept Village		contribution to hanging basket:	Swan Pit Nurseries Ltd	E	308.67		308.67
124	CFest/Tow Path	16/06/2026		CFest		equipment hire	Central toilet hire	S	190.00	38.00	228.00
128	Insurance	16/06/2026		Youth Club		Insurance	Zurich Insurance	E	280.00		280.00
Total									24,699.80	2,463.34	27,163.14

Gnosall Parish Council

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
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Prepared by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role