



PUBLIC NOTICE

Grosvenor & Events Committee members are hereby summoned to attend a meeting of the Grosvenor & Events Centre Committee to be held on Monday 20th May 2026 at 7.30pm in the Parish Office

AGENDA

Public Open Forum - five minutes maximum

- 1. To elect a Chair and Vice Chair for the forthcoming year.**
- 2. To receive apologies and record absences**
- 3. To record any Declarations of Interest**
- 4. To receive and confirm the minutes of the meeting held on the 16th February and notes of the GFEST meeting held on 27th April 2026**
- 5. To consider any matters arising not elsewhere on the agenda**
- 6. To review the delegated arrangements and Terms of Reference for the Committee**
- 7. To discuss any Grosvenor Centre related maintenance/management matters**
 - Fire doors replacement
 - Entrance matt replacement
 - Baby Change table replacement
 - Door closers in Grosvenor
 - Racking for store
 - Digi lock on storeroom door
 - Entry door locking system
- 8. To discuss events for 2026/27**
 - Heritage Open Day Festival - 19th September
 - Holiday craft sessions - Crafternoons
 - Business Hub drop in sessions
- 9. To discuss Christmas Carnival 2026**
 - Church hosting the craft market/Victorian Market
- 10. To discuss GFEST 2026**
 - Open Gardens
 - GFest
 - Classical Concert

11. To receive the Risk Assessments.

To receive the latest Risk Assessments and set dates for next Risk Assessments including Youth Club/Library.

12. To receive a report on bookings, income and expenditure

13. To agree the time and date of the next meeting (1st July 2026)

Jennifer Marshall Chief Officer, 12th May 2026

Recording of Parish Council Meetings: It is permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. Members are reminded that they should avoid saying anything which could be slanderous. While the council and its officers may be filmed or recorded, that does not apply to filming or recording members of the public as their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting. (Ref: "The Openness of Local Government Bodies Regulations 2014").

Health & Safety: Gnosall Parish Council intends to adequately control risks to the health and safety of all parishioners and visitors to the parish, that may be adversely affected its assets, actions or inactions. The control of such risks is the responsibility of all Gnosall Parish Councillors and Gnosall Parish Council staff.