



Gnosall Parish Council (Including the wards of Moreton & Knightley)

Minutes of the Open Spaces & Burial Ground Committee held on 27th May 2026 at 7.30pm in the Parish Office

Present

Cllr Pearson (in the Chair), Cllr Beswick, Cllr Parry, Cllr Middleton, Barbara Juniper, Roger Greatrex
J Marshall Chief Officer

	Open Public Forum
	no members of the public were in attendance.
1	To appoint a Chair and Vice Chair for the forth coming year One nomination for Chair – Cllr Pearson was unanimously elected. One nomination for Vice Chair – Cllr Beswick was unanimously elected.
2	To Receive Apologies and Record Absences None given
3	To Record Any Declarations of Interest No declarations of interest given.
4	To receive and confirm the minutes of the last meeting held on 29th April 2026 The minutes were confirmed as a true and accurate record and signed by the Chair.
5	To consider any matters arising not elsewhere on the Agenda No matters arising.
6	To review the delegated arrangements and Terms of Reference for the committee Membership -the ex-officio section to be amended to be more coherent. Meetings – change to meetings shall be held monthly between March and October and bi-monthly for the remainder of the year. Objectives – include management of trees. Duties & Functions – b) change GAGA to GGA, Gnosall Gardens and Allotments, f) Western Power is now National Power. Delegated Powers and Authority – 3. correct spelling should read spent not sent. With those corrections the Terms of Reference were agreed by the committee.
7	To discuss any maintenance requirements including: a) Handyman Duties No specific duties at present b) Burial Ground – mole issue & memorial testing. Waiting for decision from the Diocese.

	c) Allotment clearing Date to arranged for a controlled burn of waste wood - Mid-June. Tip run with remaining rubbish and glass to be arranged. d) Black railings Date to arranged to strip, seal and paint out of hours (weekend) e) Doley Brook Maintenance Chief Officer and Cllr Pearson attended a talk by Staffordshire Wildlife Trust and the Environment Agency regarding maintenance at Doxey Marshes. A site visit to be arranged and advice provided on best way to improve flow of the brook and help increase biodiversity in the area. f) Bollards at Village Green Holes to be filled. Quotes for bollards or ditch to be obtained for next meeting.
8	Management of the Acres Project - 5-year biodiversity plan Once SWT and EA have attended site and provided guidance, a plan can be determined going forward.
9	Pickle Ball markings on the tennis court resident request The committee agreed this would be a valuable addition to the outdoor spaces. Chief Officer to obtain quotes to paint the lines. Suggested that this could tie in nicely with GFest and a 'Grand Opening' event.
10	Update on Severn Trent Allotment track maintenance Severn Trent inspected the track on the 15th of May. They are working on heads of terms to grant permanent access and a level of maintenance contributions that they hope to agree. Roger Greatrex advised that the trees on the Acres side of the track are the responsibility of the Council, whilst the trees on the greenway side are the responsibility of Staffordshire County Council. The Chief Officer to obtain quotes to trim back over the track.
11	To Consider Any Health & Safety Matters - BKV totem pole on Acorn Island - the post is rotting at the base and needs replacing. Need to identify who owns the totem - BKV or the Council. Costs to replace post, concrete in base to be obtained. Post may need to be removed for safety reasons prior to repairs. - Tree works at Acres and Village Green - the high priority tree works were carried out mid-May. Chief Officer to inspect areas and assess. The Village Green, some young trees need to be re-staked. Cllr Pearson to assess.
12	To Consider Any Policy and Risk Assessment Reviews None required.
13	To Confirm the Date and Time of the Next Meeting 23rd June 2026
	Meeting Closed 8.45pm

Signed: Cllr Pearson

Dated: 23.06.26