Gnosall Parish Council

(Including the wards of Moreton & Knightley)

Minutes of the Grosvenor Centre & Events Committee Meeting held on 30th September 2026 at 7.30pm in the Parish Office

Present

Cllr Gregory (in the Chair), Cllr Booth, Cllr Parry, Cllr Pearson, Jordan Archer – ACP Bars
J Marshall Chief Officer

	Open Public Forum
	No members of the public attended
1	**To Receive Apologies and Record Absences**
	Apologies received from Cllr Baker
2	**To Record any Declarations of Interest**
	Jordan Archer declared an interest as the owner of ACP Bars & Events
3	**To receive and confirm the minutes of the meeting held on the 20th May 2026**
	Some typos and spelling errors were corrected. With those changes, the minutes were approved as a true and accurate record and signed by the Chair.
4	**To consider any matters arising from the minutes**
	The Chief Officer advised that the donated kitchen is no longer available. Alternatives are being sought.
5	**To receive the Risk Assessments**
	Exterior Area's RA actions still to be implemented: • Winter salt and salt dispenser – CO to obtain quotes for November's meeting. • Car park requires some patching work – CO to ask caretaker to assess priorities and map. CO to obtain quotes. • Plan and quotes to be obtained for pedestrian route on carpark for salting in winter. • The exterior light over the parish office needs to be repositioned to provide better coverage. • CO to obtain CCTV training for designated operators – CO, CSO and caretaker. • CO to obtain quote to refresh ambulance bay. • Bar electrics to be checked and possible additional sockets installed. • Feasibility of extending bar into the hall to be investigated for future discussion. Gas and boiler check to be booked. Additional fire extinguishers purchased for bar. Fixed installation check required in bar.
6	**To discuss any Grosvenor Centre maintenance/management matters**
	• Fire doors replacement – CO waiting on additional quotes. Deferred to November's meeting for budget setting. • Entrance mat replacement – CO obtained quotes for loose-lay, serviced mat from PHS. £286 per annum, including servicing 13 times a year. **RESOLVED** The committee agreed this purchase. Existing flooring to be replaced by handyman.

	• Ladies' toilet refurbishment – the countertop in the ladies needs to be replaced. CO to obtain quotes for top and top and base for November's meeting. • Donated piano – the committee agreed that it should be donated on as there is no need for it. • Window in coffee bar – one small window does not open. CO to get it repaired.
7	**To consider a proposal to license the Grosvenor Centre for weddings & civil ceremonies.**
	Jordan presented a proposal to licence the Grosvenor for weddings. The cost is £1500 for a three-year license. This would enable the community to hold whole wedding ceremonies at the Grosvenor, providing a cost-effective alternative in the locality. The committee agreed that a cost/benefit analysis should be carried out. The Chief Officer to investigate further.
8	**To consider a request from a regular hirer for a storage container at the Grosvenor Centre**
	The committee agreed in principle, subject to approval at Full Council, for the regular hirer to purchase and place a storage container for their use on the Grosvenor site. The hirer undertakes this at their own risk and will be required to insure the storage and its belongings.
8	**Debrief GFest 2026**
	Overall, the festival was very well received with positive feedback. Some events were more successful than others, possibly attributed to clashing with World Cup games. The Sponsored Lock-Up raised just over £1400 and the other events raising £1940. The committee agreed to disperse £3000 between eleven community groups: Gnosall Jambusters, Gnosall Heritage, Friends of the Acres/BKV and Mans Shed will receive a share of the Lock-up funds, and the Gnosall Memorial Hall, St. Lawrence Church, Gnosall Scouts & Beavers/Girl Guides, Gnosall Bounce and Rhyme, Gnosall Community Library, Gnosall First Responders and the Gnosall British Lions, will all receive a donation.
9	**To discuss Christmas Carnival 2026**
	The format will remain as per 2025 with a live entertainment stage on the Grosvenor carpark (already booked), fun fair rides (tbc), food and drinks vendors, community and charity stalls at the Grosvenor, Santa's Grotto, walking entertainment etc. Gnosall Jambusters will sell tea/coffee/mince pies in the Grosvenor. St. Lawrence Church will host a Christmas Craft Fayre as part of the Christmas Carnival. Committee agreed to the hire of an inflatable snow globe at £300 and to book the Storm Troopers again this year. Donation to be made to secure booking.
10	**To agree the time and date of the next Meeting**
	Next Grosvenor & Events (Christmas Carnival) Meeting 5th November 2026.
	Meeting Closed
	Meeting closed 8.52pm

Signed: Cllr Gregory

Dated: 5th November 2026