



Gnosall Parish Council
(Including the wards of Moreton & Knightley)

Minutes of the Meeting of Gnosall Parish Council
held on Monday 11th May 2026 at 7.30pm in The Grosvenor Centre

	Present
	Cllr Gregory (in the Chair), Cllr Pearson, Cllr Sullivan, Cllr Beswick, Cllr Parry, Cllr Booth, Cllr Alker, Cllr Middleton, Cllr Knight, Cllr Symons, Cllr Herbert, Cllr Haycock J Marshall Chief Officer SBC Cllr Winnington, SCC Cllr Pert
	Open Public Forum
	No public in attendance
26/048	To elect a Chair for the coming year
	Cllr Gregory was nominated by Cllr Pearson. The nomination was seconded by Cllr Alker. There were no other nominations. There were ten votes in favour, one abstention.
26/049	To elect a Vice Chair for the forthcoming year
	Cllr Pearson was nominated by Cllr Booth, seconded by Cllr Alker. There were no other nominations. The vote in favour was unanimous.
26/050	Declaration of Acceptance of Office - to be signed by the Chair and Vice Chair.
	The Chair signed the Declaration of Acceptance. The Vice Chair will sign in the Parish Office on Tuesday 12 th May 2026.
26/051	To Receive Apologies and Record Absences
	Cllr Baker and SBC Cllr Spencer gave apologies. Cllr Holmes and Cllr Reeves-Riché were absent.
26/052	To Record any Declarations of Interest
	Cllr Parry declared an interest as his wife is on the payment schedule.
26/053	To adopt the following:
	<p>i) Standing Orders for 2026/27. Cllr Booth advised that there had been no changes to the model Standing Orders submitted by NALC in the past year, so the review date had been amended to April 2027. The Council resolved to adopt the Standing Orders for 2026/27.</p> <p>ii) Financial Regulations for 2026/27 Cllr Sullivan advised the Council of some changes to the Financial Regulations that align working practices, checks and balances and regulations more accurately. The Council resolved to adopt the Financial Regulations for 2026/27.</p>

26/054	<p>To appoint Committees and Working Groups (Standing Order 5j(vii))</p> <p>The Chief Officer had confirmed with Councillors ahead of the meeting that they were happy to remain on their relevant committees and made changes as required. The Council resolved to accept the appointments to committees and Working Groups as listed in the Committee Structure 2026 document.</p>
26/055	<p>To appoint representatives to outside bodies and arrangements for reporting back (Standing Order 5j (xi))</p> <p>The Chief Officer had confirmed with Councillors ahead of the meeting that they were happy to remain as Council representatives on their relevant Outside Bodies. Cllr Symons advised that he would step down from the Heritage Group, Cllr Herbert to be added. Cllr Booth advised that Cllr Reeves-Riché would need to complete a form to represent Staffordshire Police.</p>
26/056	<p>Review of delegation arrangements to committees, working groups, staff and other local authorities (Standing Order 5j (v))</p> <p>Delegated arrangements and Terms of Reference for each committee will be reviewed at their next meeting. This will be ratified by Council at the next Full Council meeting.</p>
26/057	<p>Review of arrangements including legal agreements with other local authorities, not for profit bodies and businesses (Standing Order 5j (x))</p> <p>The Chief Officer advised that there were no changes to arrangements with other stakeholders. The Council resolved to accept the current working arrangements for a further year.</p>
26/058	<p>To receive and confirm the minutes of the last meeting held on 13th April 2026</p> <p>26/045 the item is missing the word 'Village'. With that amendment, the minutes were approved as a true and accurate record of the meeting and signed by the Chair.</p>
26/059	<p>To consider any matters arising from the minutes not covered elsewhere on the agenda</p> <p>26/042 The Chief Officer advised the Council that the right of access to Pelham Alley had been resolved. The Chief Officer to write to owner of adjoining property and request they remove the 'No right of Way' sign. Cllr Beswick advised that the gate at Chippy Jumps is still unlocked.</p>
26/060	<p>To receive the following reports:</p> <p>a) The Chief Officer's Report</p> <ul style="list-style-type: none"> • The Chief Officer gave a brief overview of recent meetings and committees. • The End of Year process is almost complete, with the internal audit scheduled for the end of May. • The AGAR will be presented at June's meeting for approval. • The new broadband and phones have been installed in the Parish Office and the BT contract terminated.

	<p>b) Any reports from Parish Councillors on meetings/courses attended. Cllr Pearson attended the recent Gnosall Memorial Hall meeting. There is an unveiling for the new memorial plaque on 21st June and Councillors have been invited to attend the blessing at St. Lawrence Church at 10.30am in the morning and 2pm for the unveiling in the afternoon. Cllr Haycock advised that he has joined the CFest committee.</p> <p>c) Any reports from Borough and County Councillors Borough Cllr Winnington will be invested as the new Mayor of Stafford on the 16th of May. He thanked the Council for their support. County Cllr Pert advised that the national security threat level had been raised to 'Severe' and advised councillors to be aware. He advised that County Councillors were disappointed that the closure of the A5013 at Junction 14, had been approved without any engagement with the Councillors before being made public. The protracted closure will cause tremendous issues for businesses and residents in the area and will have an adverse knock-on effect to surrounding roads as drivers find alternative routes. Cllr Pert has proposed a plan to increase working hours and work 7 days a week, to reduce the 39-week closure and alleviate some of the impact on communities. Staffordshire County Council are reviewing grit bins and have posted letters asking for those in use to be identified. Those unidentified, will be removed. Cllr Pert is still working with Highways re Knightley Road and getting the drains cleared and mud removed prior to the surface redressing works. He is meeting with stakeholders regarding ownership of culverts at Wharf Road. A resident at Manor Road has contacted Cllr Pert regarding trees adjacent to their property. The trees are very large, overhang their property and result in a lot of bird fouling in their garden. Cllr Pert is assessing ownership and management of the trees.</p> <p>d) Any Working Group reports There were no working group reports.</p>
26/061	<p>To report any Highways issues</p> <ul style="list-style-type: none"> • Betcote Lane - resurfacing is scheduled. • Outwoods Lane - Cllr Haycock has met with residents and been in touch with the Environment Agency, Highways and Stafford Borough Council regarding flooding at Wilbrighton Bridge. • Lowfield Lane - no further action can be taken. • Brookhouse Road - temporary road repairs. Part of an ongoing schedule of works. • Other issues: <ul style="list-style-type: none"> ○ potholes on A518 at Brookhouse Roundabout, resident has reported 4496713, Council to report. ○ Audmore Road - residents parking on road partially blocking the pavement. Any blocking of roads or pavements should be reported to the police. <p>Cllr Symons suggested getting in touch with Highways Department and suggesting they work with the Parish Council when deciding their programme of works in the community. It</p>

	<p>was also suggested that a log of pothole repairs be kept identifying how often they require filling.</p> <p>Cllr Knight advised that the farm shop at Plardiwick Farm has been given approval and that the planning application advises amendments to the road layout at the Norbury turning.</p> <p>Cllr Knight asked who was responsible for the St. Lawrence Churchyard wall as part of the wall has fallen. It is believed to be the responsibility of Stafford Borough Council.</p>
26/062	To receive minutes and reports from committee and working groups
	<p>a) Matters relating to the Planning Committee</p> <ul style="list-style-type: none"> i. The DRAFT minutes of the meeting held on the 16th of April were presented. ii. The Loop application public meeting date has yet to be published. The committee intend to apply to speak on behalf of the council. iii. The Stacey's Field application has gone to appeal and is awaiting a site visit. The Lead Flood Authority made specific requirements before they would approve an application. <p>b) Matters relating to the Resources & Personnel Committee</p> <ul style="list-style-type: none"> i. The DRAFT minutes of the meeting held on the 16th of April 2026 were presented. ii. The Council resolved to accept the end of Quarter 4 accounts (year end 2025/26). iii. The Council resolved to adopt the Employers Pensions Discretion Policy as recommended by the Committee. <p>c) Matters relating to the Open Spaces & Burial Committee</p> <ul style="list-style-type: none"> i. The DRAFT minutes from the meeting held on the 29th of April were received.
26/063	Finance related matters
	<ul style="list-style-type: none"> a) The Income and Receipts for April 2026 were received and accepted. b) The Bank Reconciliations for April 2026 were received, accepted and signed by the Chair. c) The financial payments for May 2026 were approved and signed. Cllrs Parry and Pearson were nominated to approve the payment list against invoices. d) The financial statement for April 2026 was received.
26/064	To request items for the next Agenda
	<p>The cost and feasibility of providing a public EV charging at the Grosvenor Centre.</p> <p>The possibility of an afternoon postal collection on the High Street.</p> <p>Terms of Reference for Committees.</p>
26/065	Exclusion of Public and Press
	<p>To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion regarding staffing where publicity might be prejudicial to the special nature of the business.</p> <p>The Council resolved to accept the Resource and Personnel Committees recommendation regarding increased pay scales for Parish staff.</p>
26/047	To confirm the date and time of the next meeting
	8 th June 2026 from 7.30pm at the Grosvenor Centre.
	Meeting Closed
	21.15pm

Signed: Cllr Gregory

Dated: 15th June 2026